

**Minutes of the Tanworth-in-Arden Parish Council Meeting
held on Thursday 18th July 2019 at 19.30 hours at Tanworth Village Hall**

Public Forum

There were 2 members of the public present, together with District Councillor Tony Dixon.

District Councillor Tony Dixon gave the following report.

- Councillor Dixon confirmed that he is Vice Chair of Stratford District Council (SDC) and he ran through the Committees and Working Groups that he is a member of.
- At the last meeting of the Full Council, it was agreed that the aim of SDC is to become carbon neutral by 2030 and hard decisions will need to be taken if this target is to be achieved. The Council agreed that young people will be given the opportunity to be included in any future deliberations on Green issues.
- SDC is the 15th busiest planning authority in England and Wales. Part of the Core Strategy was to identify reserved sites and 3000 plots have been identified. None of these plots are within the Green Belt.
- With reference to the request to include Mereside Farm in the Built Up Area Boundary (BUAB), Councillor Dixon has spoken to the Planning Policy team at SDC and they have confirmed that they would be minded to include the area where the barns are, but the field should be excluded.
- Councillor Dixon spoke about an application for an extension over a garage in Penn Lane which is going to committee. The Parish Council didn't make any representation but SDC has objected. Councillor Dixon is going to support the application as he can't see anything wrong with it.

District Councillor Dixon then invited questions.

- Re Mereside Farm, Councillor Ross commented that there is no requirement to provide a fixed number of houses in a Local Service Village in the Green Belt. Councillor Dixon did not disagree with this.
- Councillor Burgess asked what the implications were for Parish Councils if SDC plans to be carbon neutral by 2030. Councillor Dixon said that it was too soon to say. Councillor Burgess suggested that the Parish Council should be pro-active with this issue and not reactive.

The Public Forum was closed at 19.50

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Held on Thursday 18th July 2019 at Tanworth Village Hall**

Present: Councillor Willmott (Chair), Councillor Chaudry, Councillor Burgess, Councillor Saunders and Councillor Ross

In attendance: Julie White, Parish Council

19/20/057 - Apologies for absence – Councillor Doidge, Councillor O'Brien, Councillor Oakley and Councillor Jones

19/20/058

- **To receive declarations of interest from Councillors on items on the agenda**- None
- **To receive written request for dispensations for disclosable pecuniary interests (if any)**- None
- **To consider any requests for dispensations as appropriate**- None

19/20/059 - To Confirm and sign the minutes of the Parish Council meeting of 20th June 2019

As there were only 2 councillor present who had been in attendance at the previous meeting, the signing of the minutes was deferred.

19/20/060 - Matters arising, not otherwise dealt with from

With reference to the County Councillor grant fund for the priority Give Way on the Causeway, although this was applied for as agreed at the last meeting, it may not be necessary as Councillor Horner has authorised the spend and is awaiting confirmation.

19/20/061– Matters raised in the Public Forum - none

19/20/062 - To note items of correspondence received - The list of correspondence was noted with the following items being highlighted:

6.56 – Photos of wild flower area in Malthouse Lane Park. The clerk to write to the contractor to thank him for his work on this.

6.66 – Tree felling at Cloweswood. The Parish can comment if they so wish.

6.70 – SDC – Clerk to meet with Stuart Danskin regarding the required consultation for the possible CCTV in the parish.

19/20/063– Finance

i) To authorise the signing of orders for payment

Councillor Ross proposed that the payments are accepted en bloc and £2,500 is transferred from the Deposit Account to the Current Account. Seconded by Councillor Burgess. All in favour.

ii) To receive the first quarter monitoring report and bank reconciliation

These had both been previously circulated. There were no questions and Councillor Willmott proposed that these were accepted. Seconded by Councillor Chaudry. All in favour.

19/20/064 Planning

i) To adopt the Minutes of the Planning Committee meeting of 6th June 2019.

Councillor Willmott proposed that the minutes of 2nd May 2019 are adopted. Seconded by Councillor Chaudry. All in favour.

ii) Report – no report

iii) To note decision notices:

19/00819/FUL	Highland, Poolhead Lane,	First floor extension to side of existing dwelling to create additional bedroom and en-suite accommodation, new single storey canopy to front elevation	Withdraw
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iii) To consider planning applications:

Application	Address	Proposal	PC Comment
19/01775/FUL	Umberslade House, Umberslade Road, Earlswood	Side garage	No representation
19/01671/VARY	The Limes Country Lodge, Forshaw Heath Road	Variation of conditions 6 & 7 of application 17/01529/FUL to allow for revised trigger to lose existing access and provide visibility splays.	No representation

19/20/065 – Following the resolution to identify the field to the east of the churchyard in the NDP a further motion is proposed to confirm that the entire field is to be included

Councillor Saunders showed a plan of the proposed area compared to the current burial ground and said that there would be difficulty in justifying including the entire field for a burial ground. Councillor Ross strongly disagreed. Following the presentation of the plan, Councillors Burgess and Willmott agreed with Councillor Saunders as the proposed area is 5 times larger than the current burial ground. Councillor Saunders said that a case could be made for including part of the field if Members so wished.

Councillor Ross made a proposal that the existing view should be protected and as this field is the only possible extension to the burial ground ever, the entire field should be earmarked as such to allow for extra protection. There were no seconders for this proposal.

Therefore, Councillor Willmott proposed that the NDP includes extra text and photographs to strongly reinforce that the vista should be protected but not to specifically earmark the land for an extension to the burial ground. Councillor Saunders seconded this proposal. 5 votes in favour. Councillor Ross voted against the proposal. As there is a current resolution, 19/20/030, which states that the field is to be identified in the NDP, the Parish Council discuss this at the next meeting of the Planning Committee on August 1st.

19/20/066 – Any update on the Draft Neighbourhood Development Plan (NDP) – no further update.

19/20/067 - Matters carried over from the Finance & General Purpose Committee:

i) To discuss policing and crime in the area (standing item). The leaflet is currently on the Parish Council website and has been circulated to both Residents' Associations.

ii) Any update re parking issues in Bell Field. The Clerical Assistant and the Clerk have been out to measure the area of hardstanding but if the area was marked out it would only have 6 parking bays. As the perception is that the residents don't wish to see the island reduced in size to increase parking, no solution can be found to the parking issues. It was agreed that a letter should be circulated to all houses in Bell Field explaining that we can see no solution that is acceptable to all.

19/20/068 – Update on the recently adopted Training policy

The Clerk said that the recently adopted policy requires that everyone should be filling in the Training and Development Plan. Councillor Burgess said the he felt that the Parish Council should identify training objectives and highlight what they are trying to achieve in order for Councillors and other staff to be able to complete this form.

Councillor Saunders suggested that a course of how we all work together would be beneficial with help on how to set objectives. It was suggested that perhaps training objectives could be identified each financial year.

19/20/069 – To consider a recommendation from the Planning committee not to include the Merewood Farm site in the BUAB/NDP

It was proposed by Councillor Willmott and seconded by Councillor Saunders that the BUAB will not be changed on this occasion. All in favour. However if an objection is raised during the NDP consultation to include the agricultural buildings at Merewood Farm and not the field, Councillor Saunders said that he personally would not object to this amendment.

19/20/070 – To consider the draft CIL policy

Councillors Chaudry and Doidge had worked on the draft policy so far. All present agreed that it was a good document and the next step before adoption is to add the create the Infrastructure and Delivery Plan (IIDP) which will outline how the Parish Council will prioritise the allocation of this money. All Councillors will be asked to contact the Clerk with their allocation priorities which will be passed on to Councillors Doidge and Chaudry.

19/20/071 – To consider a recommendation from the Planning Committee that the S106 money from the Cank Farm development is used at Tanworth School to extend its existing outside play facilities for the over 5's that will be available for use outside of school hours including report back from meeting with Tanworth Educational Foundation (TEF)

Councillor Burgess said that he would prefer to amend the S106 agreement to spend the money on something other than a play area, such as the doctors' surgery, as he rarely sees anyone using the play facility in Earlswood.

Councillor Dixon was allowed to speak. He reported that it is his understanding that Duchy Homes is prepared to amend the S106 agreement if it would make it easier to use the money on something other than a play facility. This would have to be linked to the building of the 18 homes and therefore it is Cllr Dixon's belief that the money could be used at the medical centre.

It was reported that the TEF has agreed in principle to the play area being sited at the school provided that the school accepts full responsibility in writing for the insurance, maintenance and upkeep solely lies with the school and not the TEF.

After discussion it was agreed that the play area at the school should be pursued and Councillor Ross made a proposal that subject to the agreement of the Tanworth Educational Foundation and a detailed plan from the school, to be approved by the Parish Council, the play area should go ahead. Seconded by Councillor Saunders. All in favour.

19/20/072 - To consider a quotation for arboricultural work in the park.

The quotation had been previously circulated. It was agreed that the suggested work for £450 should go ahead. Proposed by Councillor Willmott and seconded by Councillor Burgess. All in favour.

19/20/073 – Following the Clerical Assistant's recent success in gaining her CiLCA qualification, to approve an increase from Pay Scale 6 to Pay Scale 7 and to consider changing her job title from Clerical Assistant to Assistant Clerk

It was noted that the Clerical Assistant had successfully passed her CiLCA and the Parish Council send their congratulations to Mrs Bauckham. After discussion it was agreed that Mrs Bauckham's new job title will be Deputy Clerk and she will move to Pay Scale 7. Proposed by Councillor Saunders and seconded by Councillor Chaudry. All in favour.

19/20/074 – To consider renewing the granting of dispensation to the following Parish Councillors in respect of all dealings with the 1857 Inclosure Award Trust for a further 4 years – Councillors Willmott Oakley, Burgess, Chaudry, Jones, O’Brien, Ross, Saunders – item deferred

19/20/075 – To consider granting dispensation to Councillor Doidge in respect of all dealings with the 1857 Inclosure Award Trust for a period of 4 years. – Item deferred

19/20/076- Work around the Parish:

- Road sign approaching The Common from Broad Lane has been destroyed
- All Tanworth in Arden signs appear to have bent top left corner
- Layby in Well Lane ground sunk
- Welcome to Tanworth sign in Bates Lane in a dark area. Request to move it further down Bates Lane (towards Alderhanger Lane)

19/20/077 - Items for future agenda/any other business

- The war memorial will be 100 years old next year. Should the Parish Council be marking the event with a service?

19/20/078 - To note date, place and time of next meeting:

15th August at Earlswood Village Hall, 7.30pm

The meeting closed at 21.28

Signed _____

Chairman of Meeting _____ Date