

**Minutes of the Tanworth-in-Arden Parish Council Meeting
held on Thursday 21st March 2019 at 19.30 hours at Tanworth Village Hall**

Public Forum

There were 4 members of the public present, together with County Councillor Horner and District Councillor Atkinson.

Steve Hird from Duchy Homes spoke to the Parish Council about its concerns over the Cank Farm development. Mr Hird addressed each point raised by the Parish Council.

Mr Hird confirmed that Duchy Homes are still in discussion with Stratford District Council (SDC) regarding the Parish Council objection and they are keen to work together to satisfy the concerns over the site. A meeting has been pencilled in for Tuesday 26th March at SDC offices with the Planning Officer and it was suggested that Gary Moss, the Planning Consultant acting for the Parish Council and the Residents Association, attends this meeting. Mr Hird said that Duchy Homes would be prepared to pay for Gary Moss's time at this meeting if necessary. If the issues cannot be resolved beforehand, the application will go to Planning Committee on 3rd April.

Steve Parkinson addressed the Parish Council about the Neighbourhood Development Plan (NDP). Mr Parkinson's Company owns the site at the rear of the Warwickshire Lad which is in the NDP development plan. Mr Parkinson has drawn up illustrative sketches of his proposals for the site and asked how he should proceed – i.e. should he take these sketches to the NDP Committee or should he wait until the plans have been submitted to SDC and then speak the Parish Council. Councillor Saunders said that the proposals were not particularly relevant to the NDP at this stage and Councillor Ross said that if the sketches were circulated prior to the publishing of the draft NDP no comment would be made on them.

Mrs Jenny Buckley gave the following report on behalf of the Earlswood and Forshaw Heath Residents' Association (EFHRA):

- The Lakes Clean-up has been confirmed for 7th April and Jenny has been in touch with the Scout who is going to take part in this for a £100 donation from the Parish Council towards the European Jamboree.
- There was a recent meeting with representatives from SDC's Environmental Health Department regarding the bonfires in the area. This gave the officers the opportunity to appreciate the seriousness of the incidents.
- The new wooden fence in Malthouse Lane looks very nice and fits in nicely. Thanks to the Parish Council and Warwickshire County Council for funding this.
- The Causeway will become a Clearway.
- The Cybercrime event is taking place at Ladbrook Park Golf Club on 28th March at 7.30pm
- The planning application from the Sailing Club in Malthouse Lane has attracted quite a few concerns which could perhaps be alleviated by planting.

Dermot O'Brien spoke in the Public Forum. He said that he has been contacted about the open mesh wire fencing which has been erected by Rose Cottage on Terry's Pool. It was also noted that barbed wire has been placed on a stile. Councillor O'Brien questioned if this fencing was in keeping and asked what the rules were.

Steve Parkinson then mentioned an article on the Nextdoor site which queried the increase in the Parish Council precept.

County Councillor Horner spoke about the following:

- The County Council is now running down to the end of the financial year. The Police and Crime Commissioner has asked for a vote on anything to do with Fire and Rescue. The Police budget has been raised but Councillor Horner was unsure how many new Police Officers there were going to be but somewhere in the region of 80 – 100. The rank and where they are to be deployed is unclear but it doesn't seem as though there are any plans to deploy any in the Arden area.
- There has been a problem with flooding in Poolhead Lane and the Flood team has been working on it. Councillor Horner suggested that the Parish Council could apply for a grant from the Flood Team and address the work themselves. Councillor Horner to send the details through to the Parish Office.
- Improvements to Junction 3 are due to start on April 1st.
- The work on making the Causeway a Clearway is going forward but the actual date is unsure.

Questions were then invited:

- Councillor Oakley asked Councillor Horner to look at the road junctions around Engine House which has become a very dangerous junction but it belongs to more than one authority.
- Councillor Ross said that on 2 previous occasions WCC had gone ahead with work at Junction 3 without consultation and it hadn't worked. Therefore Councillor Ross asked if it would be possible to see the latest plans to improve the junction before more money is spent.
- Steve Parkinson said that he has a serious issue with water running down his drive in Poolhead Lane. Councillor Horner will look into the matter.

District Councillor Atkinson spoke about the following:

- A cost for the new light in Doctors Close is needed and he suggested that the New Homes Bonus Scheme could be a way of getting some money towards it.
- A Planning Appeal for Westbrook in Valley Road has been successful. The Appeal was to remove the condition which took away Permitted Development Rights. Councillor Atkinson questioned why SDC still impose this condition which should only be used on rare occasions.
- The Appeal for the sale of cars at Willow House has been rejected.
- An application for Blossomfield in Blind Lane was approved at Committee despite the Officers recommending refusal.

Questions were then invited:

- Councillor Ross commented that when the garages in Doctors Close were sold, SDC made a windfall profit from their sale and Councillor Atkinson had said that he hoped that some of the money would come to the Parish.

The Public Forum was closed at 20.26pm

**Minutes of the Tanworth-in Arden Parish Council Meeting
Held on Thursday 21st March 2019 at Tanworth Village Hall**

Present: Councillor Willmott (Chair), Councillor Ross, Councillor Burgess, Councillor Saunders, Councillor Sheppard, Councillor Instone, Councillor Cunningham, Councillor Oakley, Councillor Keogh and Councillor O'Brien

In attendance: Julie White, Clerk to the Parish

18/19/185 - Apologies for absence – Councillor Chaudry and Councillor Jones

18/19/186

- **To receive declarations of interest from Councillors on items on the agenda-** Councillor Burgess declared an interest in the planning application for the Sailing Club as the applicant is known to him.
- **To receive written request for dispensations for disclosable pecuniary interests (if any)-** None
- **To consider any requests for dispensations as appropriate-** None

18/19/187 -To Confirm and sign the minutes of the Parish Council meeting of 21st February 2019

Councillor Saunders proposed that the minutes were a true and accurate record. Seconded by Councillor Burgess. All those present at the meeting of 21st February 2019 were in favour so Councillor Willmott signed the minutes.

18/19/188 - Matters arising from the minutes, not otherwise dealt with –

- The Clerk reported that she had been in contact with WCC and they had confirmed that they would not allow bollards at the bottom of Malthouse Lane even if the PC was prepared to fund them. The repainting of the yellow lines is on the work schedule, hopefully for this year. WCC also advised that since January this location has been visited 22 times with no Penalty Charge Notices issued. If residents assist by recording vehicles parked in contravention by going to www.warwickshire.gov.uk/contraveningparkingrestrictions a more targeted enforcement can be carried out.
- The suggested locations for grit bins in Malthouse Lane have been assessed by WCC and it has been confirmed that they do not achieve the require criteria for Highways to service them.
- The Clerk is still waiting for any feedback from the 3 councillors who are looking in to adapting and adopting the model standing orders.

18/19/189 - Matters raised in the Public Forum –

- Re Duchy Homes' suggested meeting on Tuesday 26th it was agreed that an offer should be sent to Gary Moss to get his views. It was agreed that Duchy Homes should not pay Gary Moss but the PC would pay the cost. It was agreed that the Parish Council and Tanworth Residents' Association (TiARA) should be represented at the meeting and for the time being the Parish Council objection will be maintained and a list of issues will be prepared in time for the meeting.

18/19/190 - To note items of correspondence received - The list of correspondence was noted.

18/19/191 – Finance

- i) To adopt the Minutes of the Finance Committee Meetings of 6th & 20th December
Councillor Willmott proposed that the minutes from 6th and 20th December are adopted.
Seconded by Councillor Oakley. All in favour.

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- ii) Items for payment: Councillor Willmott proposed that the payments are accepted en bloc and £5000 is transferred from the Deposit Account to the Current Account. Seconded by Councillor Keogh. All in favour.

18/19/192 - Planning

- i) To adopt the Minutes of the Planning Committee meeting of 7th February 2019.
Councillor Cunningham proposed that the minutes of 7th February are adopted. Seconded by Councillor Burgess. All in favour.
- ii) No report
- iii) To note decision notices:

Application	Address	Proposal	Decision
18/03696/FUL	The Barff, Poolhead Lane	New vehicular access and associated works off Poolhead Lane.	Permission with conditions
19/00296/FUL	Linden Lodge, Broad Lane	Demolition of existing house and erection of replacement dwelling and associated works	Permission with conditions
18/02882/FUL	The Leasowes, Umberslade Farm Park	Change of use of land to allow erection of a temporary marquee from March to October	Permission with conditions
18/03625/LDE	Nuthurst Grange Farm, Nuthurst Lane		Certificate of lawful existing use or development
Appeal	White Croft Barn, Kemp's Green Road	SDC refusal to grant a certificate of lawful use or development.	Appeal dismissed
19/00334/VARY	Mulberry House, Broad Lane	Variation of 18/02776/FUL to add a roof overhang to stable building	Permission

- iii) To consider planning applications:

Application	Address	Proposal	PC Comment
19/00552/FUL	48 Malthouse lane	Two storey side and single rear and front extensions	No Representation
18/02882/FUL Amendment	The Leasowes, Umberslade Farm park	Change of use of land to allow erection of a temporary marquee. <i>Amended site location plan and block plan received.</i>	No Representation
19/00585/FUL	Letty Cottage, Nuthurst Grange Lane	Proposed erection of detached garage in place of existing lawful outbuilding and extant permission for garage	No Representation
Earlswood Lakes Sailing Club	Malthouse Lane, Earlswood	Proposed first floor extension to surmount part ground floor of sailing club premises (Cllr Cunningham has asked for this to be revisited following an objection from a close neighbour)	It was agreed to support this application providing that it will not be used for any other activity.
19/00673/FUL	Dinmor, Poolhead Lane	New Vehicular access and front boundary treatment	No representation
19/00605/FUL	169 The Common	Demolition of existing house and erection of replacement dwelling and new dwelling and associated works.	No representation

18/19/193 – Any update on the Neighbourhood Development Plan

Councillor Saunders has now heard back from SDC and will contact everyone in due course.

18/19/194– Matters carried over from the Finance & General Purpose Committee:

- i) To discuss adopting a training policy (LC) – deferred**
- ii) To discuss policing and crime in the area (standing item).**
 - a) Questionnaire** - It was discussed if the questionnaire should be delayed as there were no fishermen currently. It was agreed that they would be delivered towards the end of April/beginning of May. Any volunteers to help deliver then should give their names in to the office.
 - b) Request from resident for bollards in Malthouse Lane by Lakes and also traffic calming measures**

This was covered earlier in 'Matters Arising'
- iii) Any update re parking issues in Bell Field.**

WCC are waiting for the PC to prepare a suitable plan.

18/19/195 - To discuss lighting in the Parish:

- a) To consider if the mercury lanterns should be replaced.** There are 2 mercury lanterns in the parish, both on Vicarage Hill. The cost to replace LP3 would be approximately £1065 + VAT and the cost to replace LP4 would be approximately £390 plus VAT. After discussion, Councillor Oakley proposed that the Parish Council replaces the mercury lanterns. Seconded by Councillor Keogh. 5 votes in favour, 1 vote against and 4 abstentions.
- b) To consider installing a street light in Doctors Close**

The clerk to forward the price for installing a new light to Councillor Atkinson, stressing the safety issue during the winter months.

18/19/196 - Following a 3 month trial, to consider holding Finance & General Purpose Committee meetings only as required rather than every month

It was generally felt that the monthly F & GP meetings had not been missed so therefore it was proposed by Councillor Willmott and seconded by Councillor Saunders that for the next 6 months Finance and General Purpose meetings will only be held if required. To be reviewed in 6 months. All in favour.

18/19/197 - To consider closing the HSBC accounts

As the accounts have been frozen due to not being used Councillor O'Brien proposed that the accounts are closed. Seconded by Councillor Cunningham. 7 votes in favour and 3 abstentions.

18/19/198 - To review the Councillors' email addresses

After discussion on the merits of Office 365 and each Councillor having their own Councillor E-mail address Councillor Saunders proposed that it is done away with all together. This was seconded by Councillor Ross. There were 3 votes in favour, 5 votes against and 2 abstentions so therefore this motion fell.

It was then proposed by Councillor Willmott that Office 365 would retained for the Parish Office and also for those councillors that wished to use it and have their own councillor e-mail addresses and those that didn't wish to use it didn't have to. Therefore Councillor Ross, Councillor Instone, Councillor Saunders and Councillor Willmott will no longer have a Councillor E-mail address but the other Councillors will. Seconded by Councillor Cunningham. All in favour.

18/19/199 – To consider how much the Parish Council wishes to award to The Friends of St Mary Magdalene following its decision last month to award a grant for restoration of the clock faces

Councillor Keogh proposed that £2000 is awarded to The Friends of St Mary Magdalene towards the restoration of the clock faces. This was seconded by Councillor Cunningham. 6 votes in favour, 3 votes against and 1 abstention. Therefore it was resolved that a £2000 grant would be awarded to The Friends of St Mary Magdalene.

18/19/200 - To consider a request to erect a temporary wooden Easter Cross on the Village Green from 10 – 23 April

Councillor Willmott proposed that the request is accepted. Seconded by Councillor Keogh. All in favour.

18/19/201- To note the new pay scales applicable from April 2019

The new pay scales applicable from April 1st had been previously circulated and Councillors confirmed that the new figures had been noted. Councillor Cunningham suggested that Members should consider a meeting of the Staffing sub-committee to review if any staff member should have their pay scale reviewed.

18/19/202 - To discuss the Community Payback Scheme

The Clerk asked for suggestions for work to be sent to her as a matter of urgency.

18/19/203- Work around the Parish:

- Public footpath sign required at Gypsy Drive
- Pot hole in Shutt Lane opposite ACO Motors.
- Footpath in Bates Lane closed due to weak bridge. It was noted that the date it was due to open has passed.

18/19/204 - Items for future agenda/any other business

- Ambulance response times (PO)

18/19/205 - To note date, place and time of next meeting:

18th April 2019 at Earlswood Village Hall, 7.30pm

The meeting closed at 22.02

Signed _____

Chairman of Meeting _____ Date