

**Tanworth-in-Arden Parish Council**  
**Meeting held on Thursday 15<sup>th</sup> February 2024 at Earlswood Village Hall**

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**Present:** Councillor Saunders (Chair), Councillor Brougham, Councillor Cowan, Councillor Cunningham, Councillor Doidge, Councillor Franks, Councillor Lines, Councillor Muntz, Councillor Ross, and Councillor Willmott.

In attendance: Lil Ryder (Parish Clerk; taking minutes), and Sarah Barnes (Deputy Clerk)

Seven members of the public joined the meeting, along with County Councillor Ian Shenton and District Councillor Lynda Organ.

The Chair opened the Public Forum at 7.30pm.

One resident addressed the Council regarding the local Special Educational Needs within the area and how the Parish Council could help. The resident, along with some SEN parents, has requested a further meeting with the Council to discuss the varying options.

District Councillor Organ circulated her report prior to the meeting and was open to questions. No questions were raised.

*Leck Kocon, the Enforcement Officer at SDC who deals with most enforcement cases within the ward, will be retiring in March and I will let you know who will be replacing him.*

***The Rebel Business School***

*The Rebel School are delivering start-up business courses in Stratford-upon-Avon to help anyone start a business, regardless of their starting point. It doesn't matter if you're looking for help with getting your business off the ground, just learning the details like social media and tax, or just exploring a new option, The Rebel School can help.*

*The programme runs for 10 days from Monday 26<sup>th</sup> February to Friday 8<sup>th</sup> March 2024. It consists of 10 lessons, including 'How to Build a Website for Free', 'Using Social Media to Find Customers', 'Tax and Accounting', and much more.*

*The sessions will run daily from 26<sup>th</sup> February to 8<sup>th</sup> March 2024, 10am to 3pm at Stratford Playhouse, 14 Rother Street, Stratford-upon-Avon, CV37 6LU.*

*What's more it is completely free! This programme has been funded by the UK Government Shared Prosperity Fund with Stratford-on-Avon District Council as the lead authority.*

*If you would like to find out more and book your place visit: [therebelschool.com/Stratford-upon-Avon](https://therebelschool.com/Stratford-upon-Avon).*

***Earlswood PSPO***

*The Head of Service, Marcia Ecclestone, has reviewed and the next step is for presentation to Management Team for them to consider whether the evidence is strong enough to proceed. The confidential analysis includes the levels of crime, the timings, locations and nature of issues and the sources of evidence and ultimately the District Council will make a decision based upon the analysis either to put the proposal to public consultation or to terminate the proposal.*

*This decision will be based on legal tests under ASB Crime and Policing Act 2014.*

County Councillor Shenton also circulated his report prior to the meeting. Two items of note are as follows:

**Council Tax**

*Subject to whatever increase or decrease in precept the Parish council agree the overall increase in Council tax will be around 4.7% (WCC 4.00%, SDC 2.99%, PCC 4.7%) and will mean a resident on a band D will pay approximately £100 pa more or £1.90 per week.*

**Footpath from Earlswood Common to Broad Lane**

*A meeting was held on site Thursday 25th Earlswood Councillors (Cllr Willmott and Cllr. Cunningham) plus the Parish Clerk, County Council officer (GS). The route was walked and the issues over the width of land available and land ownership were discussed at each point. In addition, a survey of patients of the Medical Practice will be required to ascertain what the potential use of the path might be. Estimated cost would be £100k plus the cost of land if not donated by the landowners. The cost effectiveness of this needs to be considered and then who pays.*

At 7.44pm, The Chair opened the Full Council Meeting.

**02/24/01 – Apologies for absence**

Councillor Chaudry sent her apologies.

**02/24/02 – Declarations of interest**

Councillor Willmott declared an interest in item 7.3; January payments.

Councillors Willmott and Cunningham declared an interest in item 7.4; grant application received from Earlswood Village Hall.

Councillor Franks declared an interest in item 17; dispensation relating to the 1857 Trust.

**02/24/03 – To confirm and sign the minutes of the Parish Council Meetings of 18<sup>th</sup> January 2024**

Councillor Brougham asked that we include his query regarding unauthorised building works.

It was noted that the Councillors listed under 01/24/10 was incorrect.

These amendments will be made in readiness for the March meeting.

**02/24/04 – Any matters arising from the minutes, not otherwise dealt with**

There were no matters to discuss.

**02/24/05 – Matters raised in the Public Forum**

The Deputy Clerk will arrange a meeting with the resident along with some Councillors to discuss how the Parish Council can help.

**02/24/06 – To note items of correspondence received.**

6.14 – Damaged barriers on Earlswood Causeway – One councillor suggested that we ask WCC to remove the damaged barriers to prevent them being dragged into the road.

Councillor Cowan asked when he would get a response from Councillor Chaudry regarding an email sent in January. The Clerk was unsure but would speak with Councillor Chaudry.

Councillor Ross asked the Clerks to chase WCC regarding the damaged road signs that were previously reported as damaged.

**02/24/07 – Finance**

**7.1** The Chair of Finance advised that we are still awaiting an invoice from WCC for the annual footpath lighting charges.

**7.2** Councillor Willmott presented the Q3 monitoring report and asked for questions. No questions were raised.

**7.3** Councillor Willmott presented the February payments list. Councillor Saunders proposed that the payments were accepted en-bloc, and Councillor Cunningham seconded this motion. Nine Councillors voted in favour, and Councillor Willmott abstained. (Appendix 1)

**7.4** Councillors Cunningham and Willmott explained the grant application to connect the Earlswood Village Hall's solar panels to the network so that the Hall could secure income for electricity generated. They then withdrew from the discussion. After some discussion, Councillor Ross proposed granting the application. Councillor Lines seconded the motion, and eight Councillors voted in favour. Councillors Cunningham and Willmott abstained from voting.

### **02/24/08 – Planning**

**8.1** The Chair of the Planning advised that he would remain with the committee until the Annual Council Meeting.

**8.2** To note decisions received since the last meeting (Appendix 2)

**8.3** To note any delegated planning comments by The Clerk - in consultation with the planning sub-committee (Appendix 3)

### **02/24/09 – Outstanding Issues**

Councillors Cunningham and Willmott, and the Clerk, met with County Councillor Ian Shenton and Graham Stanley, Team Leader of the Minor Works Team, and walked along Earlswood Common to assess the need for a footpath connecting Springbrook Lane to Broad Lane. Graham Stanley was able to give a cost of the physical installation, which would be over £80k. The cost of obtaining the necessary land is unknown and could be an additional cost. Following discussion, it was decided that the Parish Council should first establish the scale of the need for a footpath, consulting with the residents. It was agreed that Councillor Cunningham would take the lead.

### **02/24/10 – To discuss anti-social behaviour in the Parish**

Councillors Cunningham, Lines & Franks have sent an updated email to The Police regarding the antisocial behaviour along the Causeway in Earlswood, and lack of action from the ECIA Group, but have not received any response or acknowledgement.

### **02/24/11 – To receive updates from committees and working parties.**

**11.1 Footpath lighting working party.** The Footpath Lighting Working Party are meeting on 27<sup>th</sup> February.

**11.2 Play area working party.** Quotes are still being obtained for the required play equipment. Councillor Ross advised that he visited the park recently and noticed that the notices on the fence around the play area were fading and should be replaced.

**11.3 The Road Safety Committee.** The Committee are meeting on 20<sup>th</sup> February.

### **02/24/12 – To discuss whether Tanworth Parish Council wish to mark D-Day 80, and if so, how.**

The Council were made aware that both village halls were planning to commemorate D-Day 80, and so Councillor Willmott proposed making grants available for the celebrations, as the Council have done previously. Councillor Muntz seconded this, and all voted in favour.

**02/24/13 – To consider recording future meetings to assist the Clerk in the recording of the minutes.**

After some discussion on the cost of equipment, and the policy to accompany the motion, Councillor Lines proposed this motion and Councillor Muntz seconded this. Three Councillors voted in favour of the motion, two voted against and five abstained. With the majority of voting Councillors being in favour of the motion, this was passed.

**02/24/14 – Overview of the Code of Conduct, and the role of a Councillor.**

The Clerk had produced a copy of the Code of Conduct, along with an overview of the role. Councillors were asked the sign that they have read and understood the Code of Conduct and return the signed page to the office.

This was met with mixed responses, with the query whether it was mandatory and what would happen if they didn't, being raised. The Clerk explained that it would be voluntary, but would be good practice to do so.

*At 8.30pm, Councillor Cowan left the meeting.*

**02/24/15 To consider request to erect Easter Cross on Tanworth Village Green for approximately two weeks.**

Councillor Saunders proposed allowing the erection of the Easter Cross on the Village Green, providing that the area is left as they found it. Councillor Willmott seconded this, and all were in favour.

**02/24/16 To discuss the tree work quote to reduce the hedge and clear foliage from the streetlight along Earlswood Common.**

After displaying images of the affected area, the Councillors wish to speak again to WCC to request that they clear the foliage around the lamp post.

**02/24/17 – To consider granting dispensation to Councillor Franks in respect of all matters relating to the 1857 Trust.**

Councillor Saunders proposed granting dispensation to Councillor Franks in all matters relating to the 1857 Trust. Councillor Ross seconded this proposal and eight Councillors voted in favour. Councillor Franks abstained from voting.

**02/24/18 – To review the following policies:**

**18.1 – Social Media Policy.**

**18.2 – GDPR**

The Councillors reviewed both documents and bearing some updates to the named officers, were happy with the policies.

**02/24/19 – Items for future Agenda**

Councillor Franks has asked to discuss the Valley Road car park at the next meeting.

Councillor Lines has advised that the first draft of the new website should be ready for the March meeting.

**02/24/20 – To note date, place and time of next meeting to discuss finance only.**

**7.30pm on 21<sup>st</sup> March 2024 at Tanworth Village Hall**

At 8.39pm the Chair closed the meeting.

Signed \_\_\_\_\_ Date \_\_\_\_\_

## Appendix 1 - Payments List

### Tanworth in Arden Parish Council

#### Payments List - 15th February 2024



Bank Balances (as 31/01/224)	Amount	Interest
Unity Trust Current	4,370.66	-
Unity Trust Deposit	179,532.62	-
<b>Totals</b>	<b>183,903.28</b>	<b>-</b>

Income		
	<b>Total</b>	<b>0.00</b>

Transfer required this month - £6,000
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Transfer last month - £5,000
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Authority to pay		Cost Code	Net Amount	VAT	Total	Invoice No	Cheque No
L Ryder	Salary	1	1116.87	-	1116.87	-	E
WCC Pension Fund	Employee/er contributions	1b	325.34	-	325.34	-	E
NEST Pension Fund (Nov)	Employee/er contributions	1b	80.85	-	80.85	-	DD
EVH	Electricity Invoice	2	578.35	-	578.35	1500/Elect12/23	E
S Barnes	Mileage	3	10.80		10.80		E
S Barnes	Salary	4	959.97	-	959.97	-	E
V Jackson	PAT Testing	5	30.00		30.00		E
Amazon	A3 Laminator	5	45.80	9.16	54.96	ASE-INV-GB-2024-558733	E
Parish Council Websites	Deposit for design & build	5	262.15	52.43	314.58	INV-2610	E
BT	Phone & Broadband	6a	30.95	6.19	37.14	M006FP	DD
Inty	Office 365 & ATP	6b	79.98	16.00	95.98	INV00659029	DD
J Moore	Salary	7	205.78	-	205.78	-	E
N Guest	Salary	7	205.78	-	205.78	-	E
Amazon	Laminating Sheets & Staples	8	19.93	4.00	23.93	GB4EFDIABEI	E
Direct Copiers	Copier Charges	8	4.94	0.99	5.93	131541	DD
WALC	Clr Training (MF)	11	30.00	6.00	36.00	716	E
EVH	Room rental	12	25.00	-	25.00	1500/02/24	E
Npower	Street Lighting	23	148.02	7.40	155.42	8846933	DD
Tanworth VH	Grant	30	290.00		290.00		E
Notcutts (Reimburse R Willmott)	Supports for new trees	35	22.47	4.50	26.97	Receipt	E
Fortress	Park Refuse	35	64.04	12.81	76.85	SI157956	DD
Amazon	Memorial plaques	35	53.14	10.64	63.78	NV-GB-134330751-2024-21	E
E Farrell	Office Cleaning	36	30.00	-	30.00	-	E
TLC (Reimburse R Willmott)	Office Lighting	36	209.25	41.85	251.10	15705488	E
<b>TOTAL</b>			<b>4,829.41</b>	<b>171.97</b>	<b>5,001.38</b>		

**Appendix 2 – Planning decisions since December meeting**

Reference	Address	Proposal	Outcome
23/02978/TPO	Hazelwood Stratford Road	T1 - oak - Undertake a full crown reduction, reducing the overall height by 3 metres. Remove any remaining dead wood in the eastern side of the crown over the access drive. The crown growth extending south-west and west over the boundary will be reduced slightly more by 4 - 5 metres, wherever feasible to side branching growth to partially address the excessive asymmetry in this side of the crown.	<b>Approved</b>
23/01066/FUL	Regent House Poolhead Lane	Removal of existing single storey front porch and storm canopies. Proposed double storey front extension to create a new porch area and bedroom above. Proposed glass canopy added to create for storm porch. Proposed single storey front bay windows to study and living room. Removal of existing single storey conservatory and replaced with a double storey and single storey rear extension creating bedrooms within the double storey and an extended dining room and kitchen single storey. Proposed single storey side extension utility replacing part of existing single storey garage. Proposed conversion of existing garage to create gym area with kitchenette/ redesigned sauna area and integrated semi enclosed BBQ area	Permission with conditions
23/02712/FUL	61 Earlswood Common	Garage conversion and a new pitched roof and hall extension to front elevation.	Application Withdrawn
23/02403/FUL	High Park Farm Alcester Road	Retention of barn for use as a cold store, chemical storage plus additional secure storage and staff welfare facilities	Refusal of Planning Permission
23/03181/LDE	Fowlers Dairy Small Lane	Use of building for light industrial purposes as a cheese factory	Lawful Dev. Cert. Existing Permitted
23/03391/LDP	Burtens Farm Cottage Malthouse Lane	Proposed construction of outbuilding under Class E for garden store, home office, gym, shower room, store and garage	Lawful Dev. Cert. Proposed Permitted
23/03374/FUL	88 Malthouse Lane	Demolition of existing unviable and unsafe structure with replacement single storey rear extension	Permission with conditions
23/01164/FUL	Barn Adjacent Green Farm Forshaw Heath Road	Conversion of agricultural barn to 1 bedroom holiday cottage and associated works	Permission with conditions
23/02543/FUL	The Old Boot Shop The Green	Alteration to front bay window, extension to rear elevation, internal layout alterations including new ensuite and wc, level floors	Withdrawn
23/02544/LBC	The Old Boot Shop The Green	Alteration to front bay window, extension to rear elevation, internal layout alterations including new ensuite and wc, level floors	Withdrawn
23/03279/OUT	Little Beaumonts Broad Lane	Proposal of 3 houses replacing existing house , linked cottage, detached stables & storage	Withdrawn

**Appendix 3 - To note any delegated planning comments by The Clerk (in consultation with the planning sub-committee)**

Reference	Due Date	Address	Proposal	Comment
23/03371/FUL	19.02.2024	Wychpitts Farm Tithe Barn Lane	Replacement dwelling house with an additional basement	Object –
<p>The site of the application occupies a prominent position in the Green Belt, well outside the built-up area. The character of Tithe Barn Lane (and its continuation into Waring green Lane) is determined by the many houses and farms along it dating from the early 19th century. Wychpitts farm is one such.</p> <p>Para 145(d) of the NPPF provides that replacement buildings should not be materially larger than the one it replaces. In the last two years the applicant has constructed substantial buildings ancillary to the original building under the provisions of the GDP. What is now proposed is a replacement building substantially larger than the original. The only argument advanced is that the cost of modernising the original would be more than the cost of a replacement. The demolition of the original makes it difficult to challenge that claim.</p> <p>Taking account of the new additional buildings and the proposed replacement house the application does not comply with Para 145(d) of the NPPF</p>				
24/00249/FUL	28.02.2024	Trek Yonda 102 Earlswood Common	Front entrance extension and 2no rear dormer windows within the rear pitch of the main roof	No representation