

**Minutes of the Tanworth-in-Arden Parish Council**  
**Meeting held on Thursday 21<sup>st</sup> April 2022 at Earlswood Village Hall**

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**Present:** Councillor Burgess (Chair), Councillor Cunningham, Councillor Doidge, Councillor Saunders, Councillor Brougham, Councillor Willmott, Councillor Chaudry  
**In attendance:** Lil Ryder (Parish Clerk; taking minutes), Hayli Jennings (Deputy Clerk)

One member of the public joined the meeting along with District Councillor Dixon.

District Councillor Tony Dixon reported that the merger of the two district councils will no longer go ahead. The two Councils still wish to work together with 1 local plan, 1 legal and 1 HR team but the financial reviews did not support the merger. Therefore, with elections due to take place next year, there will be an increase to 41 Councillor seats available.

No news from WCC with regards to a footpath along Earlswood Common leading up to Broad Lane, and no further information regarding the funding of new footpaths elsewhere around the District.

**22/23/001 – Apologies for absence** – Apologies were received from Councillor Lines, Councillor O’Brien and Councillor Ross.

**22/23/002**

- i. **To received declarations of interest from Councillors on items on the agenda** – Councillor Burgess and Councillor Cunningham declared an interest in item 13 – Applications for Jubilee Celebration funding.
- ii. **To receive written request for dispensations for disclosable pecuniary interests** – None
- iii. **To consider any requests for dispensations as appropriate** – None

**22/23/003 – To confirm and sign the minutes of the Parish Council Meeting of 17<sup>th</sup> March 2022**

Councillor Cunningham proposed that the minutes were a true and accurate record. This was seconded by Councillor Doidge and all were in favour. The Chairman signed the minutes.

**22/23/004 – Any matters arising from the minutes, not otherwise dealt with –**

No election has been called and so the two Councillor vacancies can be filled by co-option.

**22/23/005 – Matters raised in the Public Forum**

None

**22/23/006 – To note items of correspondence received:**

**6.12 – Request to use The Green for opera night** – Councillor Burgess proposed that the Village Green could be used during the opera evening provided that the green is left in the same condition as it was found. Councillor Chaudry seconded this and all were in favour.

**6.18 – Adopt a kiosk completion notice** – The Parish Council have now adopted the telephone kiosk in Tanworth to be used as a community library, headed by Councillor Chaudry and the Book Club.

**6.28 – Irreparable light at Doctor’s Hill** - to be discussed later in the meeting.

**22/23/007 – Finance**

- i. The Chair of Finance reported that the first half of the precept should have arrived within the first few weeks of April which will need checking with SDC.

- ii. It was proposed by Councillor Willmott and seconded by Councillor Saunders that the payments are approved en bloc. All were in favour.
- iii. Councillor Brougham proposed that the Parish Council invoice the Parish Inclosure Award 1857 Trust £250 for administration fees and £157.22 for their share of the 21/22 insurance premium. Councillor Burgess seconds this and all were in favour.
- iv. The Year End monitoring report and bank reconciliation were received.
- v. Councillor Willmott proposed that the Annual Governance Statement is approved and signed by the Chair. Seconded by Councillor Saunders. All were in favour.
- vi. Councillor Willmott proposed that the Statement of Accounts is approved and signed by the Chair. Seconded by Councillor Burgess. All were in favour.
- vii. Councillors Willmott proposed that the Receipts and Payments Summary is approved and signed by the Chair. Seconded by Councillor Chaudry and all were in favour.
- viii. Councillor Willmott proposed that the Annual review on Internal Controls and the effectiveness of the Internal Audit is approved and signed by the Chair. Seconded by Councillor Doidge and all were in favour.

### **22/23/008 – Planning**

- i. Councillor Saunders proposed that the Independent Examiners report on the Neighbourhood Development Plan is adopted. Councillor Brougham seconded this and all were in favour.
- ii. To note decisions received since the last meeting (Appendix 1)
- iii. To consider planning applications (Appendix 2)
- iv. To note any delegated planning comments by The Clerk - in consultation with the planning sub-committee (Appendix 3)

### **22/23/009 – Outstanding Issues**

Investigation into feasibility of electronic gates in Earlswood Leisure Park	It was agreed to remove this from future agendas for the time being.
Meeting with The Bell landlord re licence for use of Village Green	Councillor Chaudry is in the process of drafting the licence in consultation with the landlord.
CCTV on Malthouse Lane and Valley Road	Clerk circulated an update after her meeting with Karin Stanley at the beginning of the month, but will chase again. Planning application has been submitted for Valley Road CCTV.
Green Shoots grant	All trees have now been planted. As it is now bird nesting season, a break will be taken from works around the park.

### **22/23/010 – To discuss Anti-Social Behaviour**

Councillors Burgess and Cunningham met with a resident, and it was reported that it appeared that not much drug dealing was taking place, but drug taking and parking on the Causeway through the night was causing problems. Another resident contacted the office and commented that they felt the report in the recent Parish Magazine was an exaggeration of the true events. Councillor Cunningham has contacted a resident from the top of Malthouse Lane regarding their view on the current proposed closures.

Councillor Chaudry reported a couple of fly-tipping incidents in Tanworth where the rubbish was dumped in the middle of the road causing an obstruction and the Police needing to attend.

**22/23/011 – Street Lighting**

- i. Councillor Willmott proposed that the quote from Warwickshire County Council for the maintenance of the street and footpath lighting is accepted. Councillor Cunningham seconded this proposal and all were in favour.
- ii. The street light at the bottom of Doctor's Hill in Tanworth is broken beyond repair and needs replacing. The tree surrounding the light will also need to be pruned back. As the location of the light is outside of the conservation area, Councillor Burgess proposed replacing the light with the modern equivalent. Councillor Doidge seconded this and all were in favour. The Clerk will obtain quotes to have the tree pruned.

**22/23/012 – To receive data from Forshaw Heath Road traffic survey carried out in March 2022**

There was very little evidence of speeding from the data received from Warwickshire Highways. District Councillor Dixon advised that if vehicles were travelling closer to 40mph, then there is a chance of the speed limit being reduced to match the majority of the traffic.

**22/23/013 – To consider applications for Jubilee Celebration funding**

- i. Earlswood Village Hall applied for £200 to contribute towards the costs of refreshments for their afternoon tea. Councillor Willmott proposed that we grant them the full amount. Councillor Chaudry seconded this proposal with 5 votes in favour and Councillors Burgess and Cunningham abstaining.
- ii. Robert Muntz and Ashley Bent applied for £500 to contribute towards the cost of a street party in Tanworth, including décor, temporary hire, printing and entertainment. As this application came from an individual and a commercial premises, Councillor Willmott proposed accepting the application but asking that the Parish Council pay the invoices directly up to the full amount. Councillor Burgess seconds this and all Councillors were in favour.
- iii. Jenny Buckley applied for an initial £50 with the possibility of further funding in the future, for a Party in the Park at Earlswood Leisure Park. The application stated that they require funds for bunting and a possible rounders game but gave very little information about the event. Councillor Willmott suggested rejecting the application at present, but inviting Mrs Buckley to apply again with further information. If the new application is accepted, then the Parish Council will give permission for use of the Leisure Park providing that the field is left as it was found and a risk assessment is done. Councillor Chaudry seconds this proposal and all Councillors were in favour.

**22/23/014 – Any other business/items for future agenda** *(No decisions are to be taken on any items discussed)*

A resident asked whether there was an update on Bell Field and the possibility of widening the road. The Clerk advised that she had contacted WCC and Orbit and were trying to establish who had originally widened the road. Bell Field will go onto the Outstanding Issues list for future agendas.

**22/23/015 – To note date, place and time of next meeting**

**19<sup>th</sup> May at Tanworth Village Hall**

**7.00pm Annual Parish Meeting**

**7.30pm Monthly Council Meeting**

The chairman closed the meeting at 20:52.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Appendix 1 – Planning decisions since March meeting**

21/02507/FUL	Greystones, 89 Shutt Lane	Proposed single detached dwelling and associated parking	Permission
21/04017/FUL	Glebe Farm, Vicarage Hill	Change of use of agricultural building to ancillary accommodation (retrospective)	Permission
22/00555/HHPA	Mill Cottage, Mill Lane	Single storey rear extension to provide an open plan kitchen/diner family arrangement.	Prior approval refused
22/00610/TPO	5 Arden Leys, TiA	T1 – oak – reduce by approximately 2.5metres to balance shape. Crown thin by 30%	Withdrawn
21/02852/FUL	Regent House, Poolhead Lane	Replacement single storey rear extensions to form kitchen and day room with two storey side extension to form garage with bedrooms over	Withdrawn
21/01926/FUL	Mewslade, Poolhead Lane	Demolition of part of existing house, erection of new access, erection of new dwelling and associated works to existing property including construction of new garage and porch.	Permission
22/00370/FUL	Franche, Blind Lane	Two storey gable extension to front, rear single storey extension to replace conservatory together with rear first floor extension	Permission
21/01514/FUL	Rushbrook Farmhouse, Rushbrook Lane	Proposed replacement of window in rear elevation with French doors	Withdrawn
21/01690/LBC	Rushbrook Farmhouse, Rushbrook Lane	Proposed replacement of window in rear elevation with French doors	Withdrawn
22/00355/LBC	Warings Green Farm, Warings Green Road	Replacement roof tiles	Consent
21/03870/FUL	Wychpitts Farm, Tithe Barn Lane	Replacement dwelling house, detached outbuilding containing garages and storage as well as a new access.	Refused
22/00741/TREE	The Old Vicarage, Vicarage Hill	T1 – Cedar - Remove	No Objection
22/00800/TREE	St Mary Magdalenes Church, The Green	G1, lime x 7no – pollard to previous reduction points T1 Wellingtonia – crown clean, remove deadwood	No Objection

## Appendix 2 – To consider planning applications

22/00770/LDE	Ladbrook Hall East, Penn Lane	Certificate of Lawful Development required for the erection of three car ports (for the parking of four cars) more than five years previously.	<b>No Representation</b>
22/01086/TPO	14 Arden Leys, TiA	T1 to T4 - oak x4 - Remove deadwood T3 - oak - Reduce 2 lower limbs by 2metres due to lean towards property to bring crown back to shape	<b>No Representation</b>
22/00849/VARY	Dean Cottage, Well Lane	Variation of condition 1 of planning permission 21/00887/VARY dated 27th May 2021 to allow for alterations of the plans and the creation of a basement. Planning permission 21/00887/VARY is an approved variation of 19/00169/FUL (dated 4th November 2019). Original description of development: Replacement dwelling with integral garage and associated works (amended proposal in place of extant proposal approved under 08/02109/FUL)	<b>No Representation</b>
22/00711/FUL	The Motorhome Depot, Alcester Road	Proposed roof height increase to the former wacky warehouse building	<b>No Representation</b>
22/00934/VARY	Linden Lodge, Broad Lane	Variation of Condition 2 of 21/03539/VARY (date of decision 04/02/2022) to amend the building footprint and add two further side windows with obscure glazing to serve bathrooms). Original description of development under root permission 19/00296/FUL: Demolition of existing house and erection of replacement dwelling and associated works.	<b>No Representation</b>
22/01072/FUL	Lake House, 47 Earlswood Common	Rear first floor extension to bedroom	<b>No Representation</b>
22/01053/DDT	Oak Tree Farm, Juggins Lane	T1 sweet chestnut (located to the rear of Plot 1): reduce height by approximately 50%, in accordance with the submitted, annotated photograph on page 26 of the Tree Report (May 2021), or alternatively fell. (Tree moribund and the reduction would retain the tree as a monolith for habitat purposes. If felled, the tree shall be subject to replacement planting). T2 beech (located on the woodland edge to the rear of Plot 2): reduce to 3-4metre high monolith for habitat purposes, or alternatively fell. (Tree moribund. If felled, the tree shall be subject to replacement planting).	<b>Notification has been received in relation to dead/dangerous tree/s at the above address. As the tree/s are dead/dangerous there is no requirement to go through the Conservation Area Notification for tree works (6 week process)/TPO application process.</b>  <b>A Forestry and Landscape Officer has either visited the site or examined a report with photographic evidence and confirms that the works are necessary.</b>

**Appendix 3 - To note any delegated planning comments by The Clerk (in consultation with the planning sub-committee)**

22/00800/TREE	St Mary Magdalenes Church, TiA	G1 – lime x7 Pollard to previous points. T1 – wellingtonia – Crown clean, remove deadwood	<b>No representation (MS declared an interest as spouse submitted application)</b>
22/00806/FUL	Glenourie, Poolhead Lane	Side and rear extension including proposed pitched roofs to replace non-original flat roofs, creating an additional first floor bedroom over the existing garage and improving ground floor amenity space.	<b>Object on the basis that the extension seems disproportionate and therefore contrary to NPPF policy on Green Belt but if you, or the applicant, can provide details of the extent of the additions we will reconsider</b>
22/00724/TREE	Well Meadow Cottage, The Green	-T1 - Ash - prune back : 2 branches by approx 5 metres and 3 branches reduce by approx 6 metres	<b>No representation</b>
22/00437/FUL	Gilberts Green Farm, Vicarage Hill	Creation of a new dwelling with associated works	<b>Object – Although the site is included within the proposed BUAB this only means that the site can be considered to be <i>in a village</i> for the purposes of the operation of Green Belt policies. The parish council does not consider that the site should be considered infill according to the explanations for infill usually given by planning officers.</b>
22/00982/TPO	24 Aspley Heath Lane, TiA	T1 – oak – remove large overhanging branch back to the main stem	<b>No representation</b>
22/00913/FUL	7 Arden Leys, TiA	Proposed first floor extension over garage	<b>No objection – The property has already been extended so SDC need to ensure that the relevant calculations are done and the proposal is within limitations.</b>