

**Minutes of the Tanworth-in-Arden Parish Council**  
**Meeting held on Thursday 17<sup>th</sup> February 2022 at Tanworth Village Hall**

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**Present:** Councillor Burgess (Chair), Councillor Cunningham, Councillor Doidge, Councillor Saunders, Councillor Brougham, Councillor Willmott, Councillor O'Brien, Councillor Lines and Councillor Chaudry  
**In attendance:** Julie White (Parish Clerk), Lil Ryder (Deputy Clerk; taking minutes)

Three members of the public joined the meeting along with District Councillor Dixon.

District Councillor Tony Dixon gave the following report:

- Council staff are starting to return to Elizabeth House.
- South Warwickshire Local Plan; call for sites. A number of sites from the Parish have been submitted and will be assessed by the district before coming to the Parish Council for comments.
- SDC have increased the Council tax by £5 for a band D property.

A resident read the following statement:

*I would like to start by thanking the Parish Council for their support in understanding ASB at the lakes and supporting and driving for improvements. However, despite all of that effort I sadly report that we are no further forward and ask that as agreed at last month's meeting the subject is kept very much on the Parish Council agenda.*

*ANTI SOCIAL BEHAVIOUR are just three words, but the impact that it has on the lives of those affected is enormous. I ask you:*

*Do you prepare yourself for bed wondering how many times you will be disturbed by those pulling up at all hours leaving engines running, playing loud music, discarding their drug wrappings and cannisters outside your drive, in your garden, roaring their engines as they drive off?! Listening to the boy racers racing up and down the road. Do you dread walking outside your front door in case someone is over your drive and you need to ask them to move and fear the abuse you are going to get? Do you walk outside your front door, or sit in your garden or open your windows to take in the fresh air only to smell the drugs from the group walking by, or sitting in their car with their windows open whilst they smoke their latest collection? Do you spend every minute of your day worrying what tonight will bring, or whether the weather is going to be good tomorrow bringing yet more ASB? Do you live in dread of the summer? This gives you just a tiny insight into the world of some residents on Malthouse Lane.*

*In January alone (apparently a quieter time of year) I raised 5 incidents of ASB and I know I was not alone. I know of at least one other resident that reported 6. For those residents impacted that is no surprise. What is a surprise however is that after raising a freedom of information request for the data relating to ASB the police records show just three incidents for January. It is therefore no surprise that change has not been forthcoming, particularly if this is the data that is driving the need for change. What is surprising, in fact astounding, is that in 2021 the police attended just 38% of cases reported in Earlswood and in November, December and January they attended none, yes that's right zero. Bearing in mind that the 5 reports I made, were all for breaches of the PSPO, the very order meant to give the police and PCSOs more powers, you have to ask yourself why did they not attend and why was it even considered as an option? Frankly the PSPO is not worth the time and effort it took to put in place and is certainly not worth the paper it is written on. It does not deter the ASB and the police do not take action when it occurs.*

*On a final point we have a lot of new and young families moving in to Earlswood which is great to see. I ask do we not owe it to them to protect them, our young children, our next generation and community of the future. Please press for an area they can enjoy instead of fear, and make Earlswood safe again? I urge you please don't give up the fight and demand that the ECIAG deliver on the purpose for which they were formed.*

*We need this help and we need it now before the spring arrives, not later in the year or when someone is seriously hurt as a result of inaction for what is an escalating problem.*

*Thank you for your time.*

The Chairman closed the Public Forum and opened the meeting.

**21/22/134 – Apologies for absence** – Apologies were received from Councillor Ebbutt, Councillor Ross and Councillor Dryden.

**21/22/135**

- i. **To received declarations of interest from Councillors on items on the agenda** – None
- ii. **To receive written request for dispensations for disclosable pecuniary interests** – None
- iii. **To consider any requests for dispensations as appropriate** – None

**21/22/136 – To confirm and sign the minutes of the Parish Council Meeting of 20<sup>th</sup> January 2022**

Councillor Cunningham proposed that the minutes were a true and accurate record. This was seconded by Councillor Willmott. Eight votes in favour and 1 abstention. The Chairman signed the minutes.

**21/22/137 – Any matters arising from the minutes, not otherwise dealt with –**

The final quote for the traffic survey along Forshaw Heath Road has come in at £640 which is more than we were previously advised. Cllr O'Brien wonders whether the Parish Council are setting a precedent for other residents to request a traffic survey. There was then discussion as to whether a traffic survey is worth the expense. Councillor Willmott proposed that the Parish Council support this increased figure. Councillor Lines seconded this with 7 Councillors in favour, 1 objection and 1 abstention.

**21/22/138 – Matters raised in the Public Forum**

Councillor Burgess advised that the ASB will be covered later in the agenda.

**21/22/139 – To note items of correspondence received:**

**6.37 – Park Keeper** – Query regarding the old car park barrier as the new gates are providing security required.

**6.55 – Speed Watch update** – The Speed Watch Co-Ordinator reported that they are continuing to catch vehicles speeding during their sessions. All results are reported to Warwickshire Police but there is concern that no action is being taken as they get no acknowledgement of receipt of the data sheets.

**21/22/140 – Finance**

- i. The Chair of Finance reported that the precept had been submitted and are now waiting to hear from SDC.
- ii. It was proposed by Councillor Willmott and seconded by Councillor Burgess that the payments are approved en bloc. All Councillors were in favour.
- iii. The bank reconciliation up to 31<sup>st</sup> January 2022 was received. The current Clerk confirmed that all finances were balanced up to the end of January, but her successor will be responsible from February onwards. All were in favour.

**21/22/141 – Planning**

- i. The Chair of Planning was pleased to report that the very last part of the NDP was in process with discussions between SDC and the independent examiner.
- ii. To note decisions received since the last meeting

21/03293/FUL	Desalis, Penn Lane	Extension over existing garage and associated roof alterations to main roof including enlarging of existing dormers	Permission
20/01864/FUL	12 Bell Field, TiA	Appeal – Erection of new 2 bedroom bungalow dwelling	Dismissed
21/04033/TREE	Timberley, Bates Lane	H1 – Leyland Cypress - Remove	Consent
21/03353/FUL	Springbrook House, Malthouse Lane	Single storey side extension to replace conservatory	Permission
21/03903/FUL	The Old Cottage, Broad Lane	Erection of double storey side extension	Withdrawn
21/03220/FUL	The Hollies, Blind Lane	Two storey side extension	Permission
21/03302/FUL	Rushburn, Rushbrook Lane	First floor side extensions and two storey rear and single storey rear extensions.	Permission
21/00520/FUL Appeal	Tudor House, Stratford Road	First floor to existing garage block	Appeal dismissed
21/03811/FUL	Gilberts Green Farm, Vicarage Hill	Creation of a new dwelling with associated works	Withdrawn
21/03539/VARY	Linden Lodge, Broad Lane	Variation of condition number 2 of application 20/01772/VARY to incorporate changes to façade design and material palette	Permission
21/03925/FUL	Tall Trees, Broad Lane	Proposed two storey front extension, first floor and single storey extension to rear	Refused
21/03904/FUL	Ladbrook Hall East, Penn Lane	Demolition of three carports set forward of the existing property and reinstatement of drive and turning area back to grass and planting. Construction of new three bay oak framed, timber clad garage adjacent to entrance gate.	Withdrawn
21/04089/COUQ	Barn Adjacent Green Farm, Forshaw Heath Road	Conversion of agricultural building to dwelling	Withdrawn
21/03835/FUL	Cherry Trees, Broad Lane	Single storey rear and double storey front extension	Withdrawn

iii. To consider planning application

21/02575/REM	Hardwick House, Broad Lane	Appearance, landscaping and scale	<b>Objection – The PC conclude that the proposed dwellings would have a detrimental impact on the streetscene. The glass frontages and height of these dwellings would also have a damaging effect on the location.</b>
21/04017/FUL	Glebe Farm, Vicarage Hill	Change of use of agricultural building to ancillary accommodation (Retrospective) (amendments to: 20/02958/FUL)	<b>No Representation</b>
22/00208/LDE	Earles Court Building, Forshaw Heath Lane	Extension to Office/Training Facilities shown as Areas B and C on the submitted plans	<b>No Representation</b>

22/00212/FUL	12 Malthouse Lane, Earlswood	Demolition of existing conservatory and outbuilding and construction of single/part two storey extension	<b>No Representation</b>
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iv. To note any delegated planning comments by The Clerk (in consultation with the planning sub-committee)

21/04003/FUL	Nuthurst Chapel, Pound House Lane	Change of use from holiday let to C3 residential	<b>Support – The Parish Council note the conditions of the planning permission granted in 2002 have not been met, and do not believe that it has ever been holiday lets. The Parish Council support this application if it allows the building and its features to be preserved.</b>
22/00004/FUL	Wynyard, Forshaw Heath Road	Proposed extensions and detached double garage and store	<b>No Representation – subject to the percentage volume increase</b>
22/00099/FUL	Oaklands, Penn Lane	Proposed replacement gates 2m high and walls adjacent	<b>No Representation – providing that the hedge along the rural road remains.</b>
21/04107/COUQ	Wynyard, Forshaw Heath Road	Change of use	<b>No Representation</b>
22/00186/TREE	New House, The Green, TiA	T1 – birch – Crown clean and reduce by 1-2metres and shape	<b>No Representation</b>
21/03357/FUL	The Leasowes, TiA	Change of use of land and building to Dog Day Care Centre	<b>No Representation</b>
21/03735/FUL	169 Earlswood Common, Earlswood	Replacement dwelling	<b>Objection – Gross over development within Green Belt, half of the garden was sold off in 2019 for new dwelling.</b>
22/00172/FUL	37 Malthouse Lane, Earlswood	Front porch extension and rear single storey kitchen and family room extension.	<b>Object – Over development within BUAB &amp; Green Belt; this property has been extended previously.</b>  <b>No objection to front porch.</b>
22/00077/FUL	Wood End Cottage, Broad Lane	Conversion of existing garage to new dwelling and associated works	<b>Object – There are no special circumstances which would allow this development outside BUAB in open Green Belt.</b>

### **21/22/142 – To discuss the proposed affordable housing development on The Common following public consultation**

A comprehensive summary of the consultation was received from Sarah Brook-Taylor; most objections were in relation to the development itself, rather than the plans presented at the consultation. Councillor Saunders suggested that a small number of Councillors should meet with the architects to discuss the points raised by Parishioners. Councillors Doidge and Brougham have agreed to join Councillor Saunders at this meeting.

Councillor Doidge suggested that after this meeting, we provide feedback to all those who responded – both positively and negatively.

### **21/22/143 – Outstanding Issues**

Investigation into feasibility of electronic gates in Earlswood Leisure Park	Cllr Willmott reported that the CCTV part isn't easy to secure
Meeting with The Bell landlord re licence for use of Village Green	Cllr Chaudry advised that the landlord is looking at possible dates for meeting
CCTV on Malthouse Lane and Valley Road	The Clerk attended and fed back information following an ECIAG meeting. The Clerk also advised that the costs involved in installing the CCTV had increased. Councillor Burgess proposed that we accepted these increased figures. Councillor Brougham seconded this proposal and all were in favour.
Green Shoots grant	Councillor Burgess advised that Paul Moss was due to sow the wild flower seeds over the coming week. The local cub group are organising the second tree planting day for the 20 <sup>th</sup> March.
Portable Speeding Device	Councillor Willmott advised that any data from a privately owned device would not be acted upon by WCC or Police. However, the data could be used to highlight problem areas for WCC/Police to pursue with their own equipment.

### **21/22/144 – To approve the Questionnaire for Bell Field Residents**

Councillor Burgess proposed approval for the Bell Field Questionnaire. Councillor Saunders seconded this and all were in favour.

Councillor Saunders will deliver the questionnaires to the Bell Field Residents along with an envelope. Residents are being asked to return either directly to the Parish Office or to number 4 Bell Field by the end of February.

### **21/22/145 – To discuss Anti-Social Behaviour**

Councillor Cunningham was due to meet with Inspector Hembry to discuss the ongoing issues; however Inspector Hembry has tested positive for Covid and so this meeting has been postponed. Councillor Dixon has confirmed that they are awaiting 100% confirmation that they can legally proceed with the overnight closure.

### **21/22/146 – To consider a request for permission to erect the Easter Cross on the Village green from 6<sup>th</sup> April**

Councillor Burgess proposes that permission is granted provided that the ground is left as it was found. Councillor Chaudry seconds this proposal and all were in favour.

### **21/22/147 – To discuss if the Parish Council plans to commemorate the Platinum Jubilee**

Following discussion on what could be done, how it could be done and the financial implications; Councillor Burgess proposed supporting local groups with their community events and purchasing a plaque for the 'Jubilee Memorial Woodland'. Councillor Doidge seconded this proposal and all were in favour.

### **21/22/148 – To award the grass cutting contract from April 2022**

With two quotes submitted and two companies that didn't quote; Councillor Burgess proposed awarding a three year contract to Contractor 1 who is the current contractor. It was noted that the current contractor takes pride in his work and pays attention to detail. Councillor Willmott seconds this proposal and all were in favour.

**21/22/149 – To consider purchasing a new laptop for the parish office**

With one of the office computers starting to struggle, Councillor Lines was asked to research suitable laptops which could be used in the office and at home for possible home working. Councillor Burgess proposed purchasing the laptop suggested and Councillor Saunders seconded this proposal. All Councillors were in favour.

**21/22/150 – Items for future agenda/any other business**

Councillor Saunders advised that school governors use an external company to assess how well they are working and what improvements could be implemented. Councillor Saunders suggested looking into something similar for the workings of the Parish Council.

Councillor Burgess wanted to thank Parish Clerk, Julie for the last 17 years of service to the Parish Council as first the Deputy Clerk, then progressing to the Clerk. Julie has been dedicated and hardworking and will be sorely missed when she leaves. Julie's last day in the office will be Friday 25<sup>th</sup> February.

**21/22/151 – Resolution to exclude members of the public and press from the meeting due to the confidential business to be discussed (Public bodies [Admission to Meetings] Act 1960)**

Councillor Burgess proposed that members of the public and press were exclude from the meeting. Councillor Willmott seconded this proposal. All were in favour.

**21/22/152 – To confirm appointment of new Clerk and Responsible Finance Officer**

Lucy Ryder left the room whilst this item was discussed and Julie White took the minutes for this item only.

The Staffing sub-committee took the delegated decision to split the role and appoint Lucy (Lil) Ryder as the Parish Clerk and Hayley Jennings as the Responsible Finance Officer (RFO). The RFO will also assist the Parish Clerk as required.

It was resolved that Lucy Ryder becomes Parish Clerk from March 1<sup>st</sup> 2022 on SCP 24 and work 16 hours per week. She will join the LGPS pension scheme.

It was resolved that Hayley Jennings becomes Responsible Finance Officer from March 1<sup>st</sup> 2022 on SCP 19 and work 16 hours per week. She will join the NEST pension scheme.

Job descriptions need confirming. Councillor Chaudry said that she would look at these. Also, contracts need finalising. Both roles will be reviewed after 6 months.

Proposed by Councillor Burgess and seconded by Councillor Chaudry. All in favour.

**21/22/153 – To note date, place and time of next meeting**

**17<sup>th</sup> March at Tanworth Village Hall – 7.30pm**

The chairman closed the meeting.

Signed \_\_\_\_\_ Date \_\_\_\_\_