

**Minutes of the Tanworth-in-Arden Parish Council Meeting
held on Thursday 6th May 2021 at 7.30pm via Zoom**

Present: Councillor Burgess (Chair), Councillor Adams, Councillor Brougham, Councillor Chaudry, Councillor Doidge, Councillor Ebbutt, Councillor O'Brien, Councillor Ross, Councillor Saunders and Councillor Willmott.

In attendance: Julie White (Parish Clerk) and Lil Ryder (Deputy Clerk) taking the minutes.

Approximately 9 members of the public joined the meeting.

The Chairman opened the Public Forum

A resident of Tanworth requested to speak in the public forum to discuss the allocation of funding from the Cank Farm development for a community project; following from the February minutes, where it was reported that the school were no longer keen to have the play area on their land. As a Tanworth resident and parent, the resident wanted to express the importance of getting a diverse opinion and input over the use of the funding as the intention is very much for community benefit.

Councillor O'Brien wished to mention that the bin by Terry's pool is in a disgusting state and claims it to be a health hazard.

County Councillor John Horner reported that the support fund for people suffering from poverty due to Covid19 has been extended and more money available. The County is starting to open up again with the Warwick Museum opening and also the County Records Office. Finally, the County are spending some money on the Fire Service control room which is being completely updated with new software. This will mean that the incident reports can be much more accurate and know the exact location of each fire engine.

The Chairman closed the Public Forum and opened the Full Council Meeting

21/22/001 – Apologies for absence

Apologies were received from Councillor Jones and Councillor Oakley

21/22/002 – Declarations of Interest

Councillor O'Brien declared an interest in two planning applications relating to tree works.

Councillor Adams has previously declared an interest in a planning application relating to his property.

21/22/003 –

- i) To confirm and agree to sign the minutes of the Parish Council Meeting of the 18th March 2021
The minutes were unanimously agreed and accepted
- ii) To receive the draft minutes of the Staffing Sub-Committee from 13th January 2021
The minutes were unanimously agreed and accepted

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21/22/004 – Any matters arising from the minutes, not otherwise dealt with

No matters were raised

21/22/005 – Matters raised in the Public Forum

No decision has been made regarding the community funding from the Cank Farm Development. Councillor Saunders has been involved with discussions with the school, however the School themselves are not the landowners. Tanworth Educational Foundation are the owners and they will need to be involved with the discussions although have provisionally given their ok for a scheme to be located at the school. Councillor Saunders confirmed that the funding is specifically for play facilities at the school and would require a change of agreement if the funding was to be used for anything else.

Councillor Burgess confirmed that we would report the bin to Canals & River Trust.

21/22/006 – To note items of correspondence

6.153 – Letter from resident who received donation for Scout Jamboree which was unfortunately cancelled. Resident asked whether the donation could be used towards another school residential trip. Councillors agreed that as the original Jamboree was not going ahead then the funds should be returned. She could however, apply again for new, upcoming trip.

Councillor Saunders suggested that the Trust would be much better suited to these kinds of donation requests.

6.171 – Copy of The Bell insurance policy. Councillor Burgess wanted to make it known that the council are not ignoring the situation, but collecting all of the evidence required before going forward with this. Councillor Burgess suggested that this goes onto a future agenda for further discussion.

6.178 – Using the phone kiosk in TiA as a community library. A delegated decision was made to enquire about adopting the phone box, but have now been advised that this is a listed kiosk and so further consents may be required. Lil has contacted the Conservation Officer, but Heritage England advice suggests that so long as the outside of the kiosk is not changed there should not be a problem. The Clerk has spoken with the neighbours of the phone kiosk who are happy for this to go ahead, but would like to review it in six months.

6.110 – Bournville Trust have applied for Pre-Planning application advice from Stratford for the land where the log cabin is located. They have applied for a number of large houses on the site. The existing building and the bulk of the land is in our Parish, but the drive is in Solihull and so would need to discuss with both authorities. The advice read does not appear to hold much hope for them getting permission to build.

6.173 – Working with the Residents Association and residents from Bellfield, the PC managed to persuade Orbit housing not to sell the land which is used as a car park by Bellfield residents. It was then registered as an asset of community value. Since then, the Residents Association noted that even though Orbit own Bellfield Road and the central reservation, the Parish Council have taken responsibility for maintaining the lighting and possibly the green. The suggestion has been made that the Parish Council write to Orbit to take over the green area and also the unofficial car park area in full and final settlement of the work that has been done on Orbit's behalf. Councillor Saunders believes that it is Orbit that maintain the central reservation.

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21/22/007 – To approve and sign the:

- i) Annual Governance Statement on the Annual Return
Councillor Willmott proposed that the Annual Governance Statement is approved and signed by the Chair. Seconded by Councillor Doidge. The Councillors unanimously approved and agreed the acceptance and signing of the Annual Return. The Chairman signed the Annual Return.
- ii) Statement of Accounts on the Annual Return
Councillor Willmott proposed that the Statement of Accounts is approved and signed by the Chair. Councillor Doidge seconded the proposal. The Councillors unanimously approved and the Chairman signed the Statement of Accounts.
- iii) Year End Bank Reconciliation and monitoring report
Proposed by Cllr Willmott and seconded by Cllr O'Brien. The Councillors unanimously approved and agreed for signing.
- iv) Annual review on Internal Control System and the effectiveness of the Internal Audit
Proposed by Cllr Willmott and seconded by Cllr O'Brien. The Councillors unanimously approved and agreed for signing.

21/22/008 – Planning

- i) Councillor Saunders wished to make the other Councillors aware of the four options available when responding to a planning application; No Representation (meaning the Council has no view), No Objection, Object and Support. As a Parish Council, there should be more acceptance at not having a view due to the application being outside of the Councils knowledge, lacking of documentation or confidence.
- ii) Neighbourhood Development Plan – After the last submittal to the District Council, they have come back with 5 pages of suggested changes to the documentation.
- iii) There are three applications to consider from the monthly list. Councillor Saunders proposes that the full list is accepted.

21/01118/FUL – The Stables – This is an amended application following an approval last year of which the Council entered a No Representation. Two Councillors feel strongly that this should be objected to as they believe that there is no reason for the property to be built where it is. Councillor Brougham will draft a detailed Objection comment for this application.

21/00969/FUL – Wayside – Although finding the plans to be inadequate, the Councillors have decided upon a No Representation to this application.

20/02781/FUL – Nuthurst Manor Park – The applicant provided further documentation with regards to the possible flooding implications of this application. Originally the Parish submitted a No Representation, and would like to take this opportunity to expressed their shared concerns in regards to potential flood risk.

- iv) Councillor Saunders noted the refusals on the decision list where the District appear to have thoroughly done their research and considered the local environment and Greenbelt.

21/22/009 – Malthouse Lane Car Park

Councillor Burgess proposed to defer this item to the following meeting as we are still waiting on a quote from a security company who has been out to meet with Councillor Burgess and Julie White at the park.

Parkkeepers, John Moore and Neil Guest, were present to take any questions and gave an update on recent happenings at the park. Councillor Adams expressed his thanks for the work that the Parkkeepers have undertaken recently. Both John and Neil express how quiet the car park has been since the start of the CRT works and Causeway closure.

Councillor Burgess stated that he is aware of the damage being done by the contractors (who are working on behalf of CRT) around the car park, and this will be communicated back to CRT towards the end of their works to be rectified.

One councillor felt very strongly that individuals should take responsibility and accept that the car park will be locked at a certain time. The Parkkeepers took this opportunity to explain the response that this route has taken previously and the effect that this has had on their families.

21/22/010 – To receive an update from:

- i) Earlswood ASB and Traffic Issues working party

Ewen Cunningham circulated a report earlier in the day and is prepared to take any questions. Councillor Burgess confirmed that the PSPO came into effect on the 1st May 2021 and is well signposted around the Parish. One Councillor asked whether there was a downside to the temporary closures in Earlswood. Ewen Cunningham reported that there appears to be nefarious activities happening at the bottom of Malthouse Lane and that signs are being removed and people are accessing the Causeway. These are exacerbated by the fact that SDC are not currently monitoring the camera at the bottom of Malthouse Lane 24/7 as it is a temporary camera; they will look at the recordings should a report be made. There are also reports being made that the car park by the PC allotments along the Common is now being used as a location to deal drugs which has been report to Sgt David Ebbs. The pub car park is a previously known location for drug deals, although this is currently closed. A Councillor expressed their concerns that this is purely moving the problem rather than eradicating it.

It was noted that the Red Lion public house has now opened, and questioned whether that changed the parking problems around Lady Lane. The public house do not currently appear to be monitoring their car park as they claimed although believed that this is due to them not being fully opened after Lockdown.

- ii) Crime prevention working party

No questions were received for Councillor Adams but there was a brief update. Progress is being made and meetings are still taking place, however things are moving slowly at the moment with SDC. There is a Tanworth Crime WhatsApp group which has been working well and has helped with a number of incidents in Tanworth.

Regarding CCTV, the working party are dealing with a company at the moment who have given a quote for locations around Tanworth and will be meeting in the coming week to discuss this quote and look at getting some others before presenting back to the PC.

21/22/011 – To note any delegated decisions

- An application has been made to SDC to make the Sailing Club an Asset of Community Value
- Wildflower seeds have been purchased for the area in the park
- The payments list for April which was circulated previously
- The planning comments since March
- The funding of a Planning Needs Survey
- Contacting WCC to find obtain the official status of the path between Bellfield and Doctors Close
- Applying to adopt the phone kiosk in Tanworth to convert into a community library

21/22/012 – Any Other Business/Matters for future agenda

- Use of the green in Tanworth by The Bell
- For the Trust to consider charity grants and donations – matter to be raised within a Trust meeting.
- Councillor Burgess stated that he has a cheque for Councillor Oakley to sign and so will be making contact with him to obtain his signature.

The chairman closed the meeting at 20.57pm

Signed _____

Date _____

Planning List for Period —19.03.21- 06.05.21 APPLICATIONS

Application No	Address	Proposal	Comment
21/00409/FUL	Merewood Farm, Malthouse Lane	Erection of 2 dormer bungalows	No objection in principle to the development of two houses, but there is concern over the scale of the proposed dwellings having regard to the size of the site and the character of the immediate environment which is one of smaller homes
21/00646/COUQ	Barn At Claybank Farm Umberslade Road Earlswood	Prior Approval under Part 2 Class Q(b) of the Town and Country Planning (General Permitted development) Order 2015, as amended for the change of use from agricultural building (partial) to five dwellings (use of class C3) together with associated curtilage land and building operations necessary to convert the building	No representation
21/00509/FUL	Marvern, Broad Lane	Outline application approved for a proposed new dwelling, all matters reserved for full application under application 20/00256/OUT	No representation
21/00468/VARY	Haystacks Penn Lane Tanworth-In-Arden B94 5HH	Application Reference Number: 19/03502/FUL Date of Decision: 05/06/2020 Conditions(s) Variation: To enable for minor amendments to the approved plans. Replace drawing number 'PL203 - A' with 'PL203 - C' in conditions 2 and 3. Replace drawing 'PL201' with 'PL201A' in condition 2.	No representation
21/00516/FUL	Fayre Oaks, Broad Lane	Proposed single storey rear/side extension. Two storey rear extension and two storey front extension	No representation
21/00580/COUQ	The Barn, Tithe Barn Lane, Hockley Heath	Change of use of agricultural unit into dwellings – Note this is a Notification for prior approval and not a formal planning application. Only comment if you have evidence that the proposed development contravenes the regulations relating to permitted changes of use.	No representation
21/00520/FUL	Tudor House, Stratford Road	Proposed new first floor to existing garage block	No representation
20/02981/FUL	Nuthurst Grange Farm, Nuthurst Grange Lane	Amendment – revised plans reducing size of stable building and location Proposed demolition of existing barn building and erection of new	No representation providing that the footprint remains the same

		equestrian building for private use	
21/00610/FUL	The Old Forge Cottage, Poolhead Lane	Two storey extension	No objections providing that access to the footpath is maintained
21/00541/FUL	Beaver Lodge, Aspley Heath Lane	Single storey extension to front & rear	No representation
21/00979/Tree	White House, The Green	T1: Lawson Cyprus - Fell	No objection
21/01016/AGNOT Notification for prior approval	Little Rushbrook Farm, Penn Lane	Agricultural barn	No objection
20/03660/FUL	The Spinney, Broad Lane	Proposed two storey side extension, consisting of first floor side extension, single storey rear and porch to front – reduced scheme, removing 100m ³ of built form	No objection – The PC agree with the comments made by Cllr Tony Dixon regarding the scale of the proposed works
21/00342/FUL	Ingoldmells, 145 Malthouse Lane	Erection of a balcony over existing flat roof structure	Objection – The PC object to the proposed works in order to protect the privacy of the neighbours
21/01076/AGNOT	Formally known as Heathfield Farm, Cut Throat Lane	For storage of animal feed machinery and new tree stock	No representation – no case made/insufficient information
21/00799/VARY	Court Cottage, Umberslade Road	Variation of condition 1 of planning permission 20/00898/VARY dated 26th May 2020 to allow for amended garage design and siting. Planning permission 20/00898/VARY is an approved variation of 01/02794/FUL (date of decision 8th February 2002). Original description of development: Construction of a replacement dwelling.	No representation
21/00871/FUL	Park Farm, Gorcott Hill	Alterations to the existing farmhouse, including: new openings, demolition of the rear extension and external updates to the existing in-fill extension. Demolition and replacement of the existing ancillary residential outbuildings.	<i>we cannot comment on 21/ 00871 without sufficient and appropriate information and discernible plans. We believe these applications with amateurish drawings should be deemed insufficient and not acceptable. We therefore reserve judgement pending a 'proper' application.</i>

21/00863/FUL	Glebe Farm, Vicarage Hill	Erection of a single storey side kitchen/day room	No objection
21/01072/TPO	1 Malthouse Court, 57 Malthouse Lane	T2 - oak - To shorten lower lateral limbs and remove suitable growth to boundary level to prevent possible damage to fencing, greenhouse and shed in adjacent garden. To sever ivy so as to reduce weight.	No objection
21/01202/TPO	Playing Fields, Malthouse Lane	T1 - oak - Crown raise canopy to 5metres. Shorten over canopy boundary line by 1-2metres, to alleviate end branch weight so as to reduce risk of damage to fencing, greenhouse and shed in adjacent garden.	No objection
21/00409/FUL	Merewood Farm, Malthouse Lane	Amended details: reduction in height of 700mm. (see email from S MacPherson)	We passed your email to the councillors for consideration, who believe that this seems to be a reasonable compromise and are happy to accept . There is concern that SDC will want to change the BUAB as and when the development suits, which the Councillors are not in agreement with.
21/00886/VARY	Cank Farm	Variation of conditions 1 (Plans) and 5 (EVCPs) of reserved matters approval 18/02392/REM (18 dwellings) to amend the house types and electric vehicle charging points	No objection to amendments
21/00887/VARY	Dean Cottage, Well Lane	Variation of conditions 2 (Plans), 4 (Levels), 5 (Hard & Soft Landscaping), 9 (EVCP) & 10 (Access Drive) of planning permission 19/00169/FUL to amend the elevations, floor plans, site layout, site levels, landscaping scheme and electric charging points Condition Number(s): 2, 4, 5, 9 and 10 Conditions(s) Removal: Please see supporting planning statement Please see supporting planning statement	No representation
21/00853/FUL	12 Malthouse Lane	Single storey rear and side extension with small first floor extension.	No objection

21/00933/LBC	Olive Cottage, Stratford Road	Reinstate clay tiled roof in place of thatch	No representation
21/00312/FUL	The Works, Alcester Road	Change of use of land to an equestrian use and erection of an equestrian building	No representation