

Minutes of the Tanworth-in-Arden Parish Council
Meeting held on Thursday 21st January 2021

Present: Councillor Burgess (Chair), Councillor Adams, Councillor Brougham, Councillor Chaudry, Councillor Doidge, Councillor Ebbutt, Councillor O'Brien, Councillor Ross, Councillor Saunders, Councillor Willmott

In attendance: Julie White (Parish Clerk), Lil Ryder (Deputy Clerk – taking the minutes)

Approximately 15 members of the public joined the meeting.

Welcome and introduction of Lil Ryder, the new deputy clerk.

The Chairman reminded the attendees that the Parish Office is currently closed to all except the office staff.

Ewen Cunningham, Chair of the Earlswood and Forshaw Heath Residents' Association (EFHRA) made the following comments:

1. He made us aware of the January update report which was circulated earlier in the week and published on the website,
2. He queried the second CCTV pole and the necessary planning permission,
3. Reminder that the Parish Council can apply for the £10k PCC grant award,
4. Many thanks for looking into the Assets of Community Value relating to the Reservoir Pub and Earlswood Store/Post Office.

A member of the public who resides in Bellfield and is representing the majority of the residents of Bellfield in regards to the sale of concreted land used as a car park. He stated how surprised and upset the residents were. He presented four main questions:

1. Asked for support from the Parish Council and Resident Association,
2. Question of how quickly planning permission could be requested and agreed upon,
3. Whether the Parish Council were in a position to purchase the land,
4. Would a representative of the Parish Council attend a meeting with the residents and Orbit Housing Association (current land owners).

County Councillor John Horner addressed the Parish Council:

1. He had previously circulated a monthly report,
2. There is concern regarding mental health from the continued Covid19 restrictions and lockdown; reminder that there are support lines available,
3. There is financial help for anyone needing it due to the current climate and lack of work,
4. Reminder to be wary of any scammers; currently relating to Covid19 testing and vaccination,
5. The county budget debate is currently going on,
6. Mention of the new Police Sergeant, Sgt Stacy Naughton
7. As far as he is aware, the local elections are still due to take place on 6th May,
8. Confirmation that the Bellfield land is not owned by Warwickshire County Council but maybe this could be added to the Community Values list along with Reservoir Pub and Earlswood Stores,

9. With regards to the Covid19 vaccination, any issues in getting an appointment is purely down to the availability of the vaccine itself.

District Councillor Dixon addressed the Parish Council:

1. Reports that Studley were now inviting the over 70s for their Covid19 vaccine and the cases of Covid19 are reducing in Stratford District,
2. Stratford are offering lateral flow testing for residents,
3. Concern/query regarding the final bullet point in the PSPO; do the public have the rights to go onto the beach when the lakes are dry or would they be trespassing? Will establish with the Solicitor,
4. Is the Causeway private property or does it come under the Highways Act 1980?
5. For the first time since 2012, Stratford District Council plan to increase the car park tariffs and withdrawing the use of their pensioners' annual pass.

Questions were invited:

Cllr Ross asked whether Councillors would still get free parking. Cllr Dixon confirmed that the use of the Council House car park during working hours would be free to councillors.

Cllr Willmott advised of a new vaccine location in Winyates, Redditch, who were able to offer approximately 180 vaccines per day.

Cllr Doidge asked Cllr Dixon whether Stratford District Council could take a view of Bellfield, especially as a change of use.

Cllr Burgess asked Cllr Horner regarding the roadworks on the common and when the works were due to start as there has been no progress other than the gate on The Common. Cllr Horner will chase these.

Cllr Burgess advised Cllr Dixon that delivery of 'The Voice' magazine was lacking in Earlswood. It was established that those supplied by Stratford sorting office received theirs with their usual post, and all other locations were delivered by direct contractors.

Cllr Willmott then reminded the Council that Stratford District Council would not get involved in the previous sale of land near Bellfield but then received a cut of the sale.

The Chairman then closed the Public Forum and opened the meeting

20/21/080 - Apologies for absence –

Councillor Oakley, Councillor Jones

20/21/081

- i. To receive declarations of interest from Councillors on items on the agenda - None**
- ii. To receive written request for dispensations for disclosable pecuniary interests (if any)- None**
- iii. To consider any requests for dispensations as appropriate- None**

20/21/082 - To confirm and sign the minutes of the Parish Council meeting of 17th December 2020

Cllr Willmott proposed that the minutes were a true and accurate record that could be signed by the Chairman. Cllr Ebbutt seconded the proposal. All in favour. *(Cllr Brougham left due to technical issues)*

2 - Full Council Minutes (virtual via Zoom due to COVID 19 restrictions) - 21st January 2021

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20/21/083 – Any matters arising from the minutes, not otherwise dealt with

1. (20/21/068) Request from Cllr Burgess for Cllr Oakley to produce the letters relating to certain Councillors trying to keep information from the public. It was confirmed that this letter/s had not been produced so the Chairman presumes that Cllr Oakley does not have this information.
2. (20/21/077) Lil Ryder has been asked to research Social Media and how this can be used within the Parish. (*John Brougham re-joined the meeting*)

20/21/084 – Matters raised in the public forum

1. Bellfield
 - i. Cllr Ross, Chair of Tanworth-in-Arden Residents Association, will support the residents, he queried whether this was a formal car park or just a concreted area which the residents have used for parking. Cllr Ross confirmed that the Parish Council did attempt to raise the funds to purchase previous land on Bellfield, which subsequently sold for three times the raised figure.
 - ii. Cllr Burgess assured the residents that the Parish Council did not know about the sale of the land and will back the residents. (*Cllr Burgess left the meeting due to technical issues*)
 - iii. The Clerk noted that the Parish Council have received a lot of correspondence relating to the sale of the land from residents, all of whom were unhappy with the prospect.
 - iv. Cllr Saunders has proposed that two or three councillors should meet with the residents to formulate a plan.
 - v. Cllr Chaudry stated that the Parish Council will support the residents, that they will work alongside the Residents Association and that this will be added as an item on the February Meeting Agenda. (*Cllr Burgess re-joined the meeting*)
 - vi. Cllr Saunders has nominated himself to be contact within the Parish Council to work with the residents. Mr Pete Lees will represent the Bellfield residents.

20/21/085 To note items of correspondence received:

6.25 – Resident letter regarding fallen logs in River Blythe on Valley Road and possibility of flooding. The Clerk explained how a resident has contacted us on behalf of a caravan owner who has concerned about water supply and flooding should the removal of the logs cause problems. Previous attempts to contact Severn Trent Water have been unsuccessful. Need to establish who the caravan owner is, which council they pay their tax to and whether this is an issue for Environment Agency.

6.42 – Call for land for Gypsy & Traveller community. Cllr Oakley had previously represented the Council on this matter, so it was suggested that he could be approached to take the lead on this matter.

20/21/086 – Proposal from Councillor Burgess to install CCTV cameras in Valley Road subject to funding:

Cllr Burgess presented the most recent recommendations regarding the proposed CCTV, with varying options to be agreed upon. Fibre connection is more costly but will be more reliable. Options for Left-Hand Side (£34k) vs Right-Hand Side (£41k) boiled down to cost of works. Allocated £10k from Cllr Horner's small works budget, will apply for £10k grant from Police & Crime Commissioner, £10-£15k

underspend from this year which could be clawed back. Could also potentially use reserves. Investigation into paying in two instalments. Cllr Adams, whilst in complete support of the Earlswood CCTV, has concerns with whether there will be future budget for Tanworth crime group. Cllr Willmott has suggested using £21k from precept and similar from reserves as it will be possible to top up reserves in following years. Cllr O'Brien queried whether the post had already been erected as planning permission has not yet been granted; this will be investigated. Cllr Ebbutt asked regarding the maintenance of the equipment; Julie confirmed that there is an annual fee for maintenance, fibre and monitoring. General consensus was that we needed to establish exactly what maintenance was involved. *Cllr Burgess left the meeting due to technical issues.*

Cllr Burgess proposes the Left-Hand Side camera. The proposal was seconded by Cllr Chaudry. All in favour subject to the service agreement.

20/21/087 – Finance:

- i. It was questioned whether the precept could be reduced due to the grant already obtained, but counter argument questioning why if we will be working towards future CCTV, ASB and electric charging.
Budget and precept of £97k proposed by Cllr Willmott. Seconded by Cllr Saunders. All in favour.
- ii. The payments list had been previously circulated. Cllr Willmott proposed that the payments are accepted en-bloc and Cllr Saunders seconded the proposal. All in favour.
- iii. Third quarter monitoring report showed a 70% spend. Costs are a little erratic due to Covid19 and whether we are billed monthly or annually. All councillors were happy with this report.

20/21/088 – Planning:

- i. **Report from Chair of Planning** – The Chair of Planning was pleased to announce that the planning permission request from 12 Bellfield had be refused by Stratford District Council. *(Cllr Burgess re-joined the meeting)*
- ii. **To receive the planning list** – The list from 18th December – 21st January was received.
- iii. **To receive the decision lists** – The lists from 18th December – 21st January were received.
- iv. **To receive an update on the Neighbourhood Development Plan** – The Parish Council have contacted 114 other organisations with the proposed NDP.

20/21/089 – Proposal from Councillor Burgess to nominate Earlswood Village Stores and The Reservoir Public House as Assets of Community Value

EFHRA stated that the Village Store was a lifeline for many residents as it is the only store in the Parish. Cllr Willmott suggested nominating The Bell as another community value. Cllr Ross has asked whether we would be able to nominate both The Bell and the Concreted area on Bellfield as well as the stores and Reservoir Pub.

Cllr Burgess proposes these nominations and was seconded by Cllr Chaudry. All in favour.

20/21/090 - To agree the priorities of the Parish Council 2021/22

Following on from December's meeting, and the correspondence received since, Cllr Burgess proposes the following priorities

- i. ASB around the lakes

- ii. Prevention of Crime and speeding
- iii. Green Issues including carbon footprint, electric charging and planting of trees to offset carbon use.

Cllr Saunders questioned whether we should include local affordable housing scheme although noted that this is not necessary a single year priority.

Cllr Burgess proposed the priorities, Cllr Doidge seconded and all were in favour.

20/21/091 – To receive an update from Councillor Adams on:

Reports have been previously circulated from Cllr Adams. Cllr Brougham asks whether we have had any commitment from the Warwickshire Police that we will get any share of their time, recognising that the nearest manned Police Station is Alcester. Cllr Adams responds that no, there is no commitment from the Police. However, the Crime Group are trying to form a relationship with the Police of which they have had some success relating to suspicious car activity.

Cllr Burgess reminded the Council that previously the Police have been offered EVH as a satellite base, and maybe this needs to be reiterated to the Police, especially the new Sargent.

Cllr O'Brien suggests to Cllr Adams that any reports of ASB etc need to be reported to the same place so that these can be collated.

20/21/092 – To appoint an internal auditor for 2020/21

The Clerk has been recommended Bill Robinson to complete the audit. He has done other local Parish Council audits and has also led some Parish training. His estimated fees would be £160 + travel costs.

Cllr Burgess has proposed using Bill Robinson, Cllr Willmott has seconded this and all are in favour.

20/21/093 - Any other business/matters for future agenda

- i. Cllr Burgess has reminded the meeting that the leisure park will be closed 26th, 27th and 28th January for essential maintenance.
- ii. Cllr Burgess would like to thank Sue Bauckham for staying on and working with the Parish Council to train Lil Ryder.

20/21/094 – Resolution to exclude members of the public and press from the meeting due to the confidential business to be discussed (Public Bodies [Admission to Meetings] Act 1960)

It was proposed by Cllr Burgess and seconded by Cllr Willmott that the public were excluded for the next item. All in favour.

20/21/095 – Proposal from Councillor Burgess to allow the Staffing Sub Committee to have delegated powers to appoint a new Parish Clerk

The Staffing Sub Committee have advertised for 16 hours per week plus 1 meeting a month starting at salary scale which is currently £13.51p/h dependent upon qualifications and experience. This has been advertised on the WALC website and have so far have one interested party. Will need to start looking at advertising locally.

Cllr Burgess proposes the suggestions regarding salary and working hours. Cllr Chaudry seconds this proposal and all-in favour.

Cllr Burgess proposed to allow the Staffing Working Party to have delegated powers, this was seconded by Cllr Adams and all were in favour.

The Chairman closed the meeting.

Signed _____

Date _____

Planning List for Period –18.12.20 – 21.01.21 APPLICATIONS

Application No	Address	Proposal	Comment
20/03207/FUL	Ladbrook Hall farm, Penn Lane	Proposed construction of stables on side of existing barn and renovation of existing barn	No representation
20/03348/TEL28 Info only	Vodafone site at, Nuthurst Farm, Nuthurst Lane	Upgrade of existing telecommunications mast to provide new panel antennas at 28.1m together with installation of ancillary development thereto	No representation
20/02981/FUL	Nuthurst Grange Farm Nuthurst Grange Lane	Proposed demolition of existing barn building and erection of new equestrian building for private use	No representation
20/02781/FUL	Nuthurst Manor Park Bushwood Lane	Construction of conservation pond	No representation
20/03439/REM	Marven, Broad Lane	The reserved matters seeks approval for the access, scale, appearance, layout and landscaping associated with a proposed new dwelling.	Objection. Siting of house is very different from that indicated in the outline permission. It is well outside the proposed BUAB and out of step with the prevailing building line.
20/03352/FUL	Butterfield Farm The Home Of Shirley Horse And Pony Rescue, Salter Street	Use of land for the stationing of a temporary Mobile Home to be occupied by a rural worker in connection with the horse and pony rescue centre for a further period of five years (renewal of 15/03327/FUL)	No representation

20/03191/LBC	The Old House, The Green	<p>Listed Building Consent is required for the introduction of a rooflight to the flat roof of the single storey study at the rear of our property.</p> <p>The proposal is to form an opening in the existing fibre glass flat roof structure, providing timber trimming rafters as required and insert a 1.2 x 0.9m fixed Velux roof light with curved glass top cover. Disturbed areas of the flat roof will be made good with a liquid grey resin waterproof system (colour matched as close as possible to the existing).</p> <p>Internal reveals to the Velux will be made good and disturbed areas of ceiling provided a plaster skim finish and painted.</p>	No representation
20/03470/FUL	Fayre Oaks, Broad lane	Proposed single and two storey rear extensions with balcony (to first floor element), single and two storey side extensions and two storey front extensions.	Objection. Support objection by neighbour. Adverse impact on the amenities of the neighbouring property, Highbury. The plans are misleading because they do not show the correct relationship with Highbury
20/03510/FUL	Olive Cottage Stratford Road	Dismantling and reconstruction of gate pillars and replacement of gate 2. Installation of garage/workshed/store	Support. This is an amended application. The previous application was refused even though we supported it (after an email vote)
20/03464/TEL28	Woodlands Farm, Cut throat Lane	Upgrade of existing 26.5m telecommunications mast to provide 5G coverage by replacing existing antennas with new antennas using existing headframe	Information only