



TANWORTH-IN-ARDEN PARISH COUNCIL

Earlswood Village Hall
Shutt Lane
Earlswood
Solihull B94 6BZ

Tel/Fax: 01564 703200

e-mail: office@tanworth-pc.org.uk

Annual General Meeting

To All Members of the Parish Council

You are summoned to attend the Annual Meeting of the Parish Council
Lil Ryder, Clerk to the Parish

Date: Thursday 19th May 2022

Time: 7.00pm

Place: Tanworth Village Hall

AGENDA

- 1 Election of Chair**
- 2 To receive the Chairman's Declaration of Acceptance of Office**
- 3 Election of Vice-Chair**
- 4 To receive Vice-Chair's Declaration of Acceptance of Office.**
- 5 Apologies for Absence**
- 6 Declarations of Personal or Prejudicial Interest**
*Members are asked to declare personal or prejudicial interests in any items on the agenda.
Members are reminded that the Code of Conduct adopted by the council on 17th May 2018 in accordance with the Localism Act 2011 provides that should they have a prejudicial interest in any matter under discussion they should withdraw from the room and not seek improperly to influence a decision about this matter. Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend, or close associate*
- 7 To receive the Minutes of the Annual General Meeting of 6th May 2022**
- 8 To appoint Committee Members and Tree Officer(s)**
- 9 To agree cheque/bank signatories**
- 10 To review all Councillors' financial and other Interests ensuring they are up to date.**
- 11 To receive and agree the asset register and liabilities vested in the Council**

- 12 To review the risk assessment register
- 13 To adopt the revised Standing Orders
- 14 To review the Financial Regulations
- 15 To consider the payment of any subscriptions falling to be paid annually
- 16 To confirm the Power of Competence
- 17 To review the direct debit arrangements and to agree as appropriate their continuance.
- 18 To inspect any deeds and trust instruments in the custody of the Council
- 19 To review current office policies and consider any further policies to adopt
- 20 To review dispensation procedure
- 21 To review Scheme of Delegation
- 22 To agree dates and venue for Council meetings for the rest of the year



Lil Ryder
Clerk to the Parish
May 2022