



TANWORTH-IN-ARDEN PARISH COUNCIL

Earlswood Village Hall

Shutt Lane

Earlswood

Solihull B94 6BZ

Tel/Fax: 01564 703200

e-mail: office@tanworth-pc.org.uk

Annual General Meeting

To All Members of the Parish Council

You are summoned to attend the Annual Meeting of the Parish Council

Julie White, Clerk to the Parish

Date: Thursday 6th May 2021

Time: 7.00pm

Place: Via Zoom - <https://us02web.zoom.us/j/86436421422>

Meeting ID: 864 3642 1422

One tap mobile

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Dial by your location

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+44 208 080 6592 United Kingdom

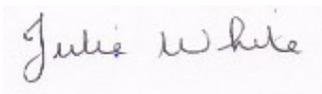
AGENDA

1. Election of Chair
2. To resolve that due to the meeting being conducted via Zoom that the Chair's Declaration of Acceptance of Office can be signed in the presence of the Clerk at a later date but the Chair's role begins immediately
3. Election of Vice-Chair
4. To resolve that due to the meeting being conducted via Zoom that the Vice-Chair's Declaration of Acceptance of Office can be signed in the presence of the Clerk at a later date but the Chair's role begins immediately.
5. Apologies for Absence
6. **Declarations of Personal or Prejudicial Interest**

Members are asked to declare personal or prejudicial interests in any items on the agenda.

Members are reminded that the Code of Conduct adopted by the council on 17th May 2018 in accordance with the Localism Act 2011 provides that should they have a prejudicial interest in any matter under discussion they should withdraw from the room and not seek improperly to influence a decision about this matter. Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend, or close associate.

7. To receive the Minutes of the Annual General Meeting of 22nd September 2020
8. To appoint Committee Members and Tree Officer(s)
9. To agree cheque/bank signatories
10. To review all Councillors' financial and other Interests ensuring they are up to date.
11. To receive and agree the asset register and liabilities vested in the Council
12. To review the risk assessment register
13. To review the Standing Orders
14. To review the Financial Regulations
15. To consider the payment of any subscriptions falling to be paid annually
16. To confirm the Power of Competence
17. To review the direct debit arrangements and to agree as appropriate their continuance, namely:
 - BT
 - Direct Copiers
 - Fortress
 - PlusNet
 - Eon
 - Cascade
 - ICO
18. To inspect any deeds and trust instruments in the custody of the Council
19. To review current office policies and consider any further policies to adopt
21. To consider the adoption of a new Social Media Policy
22. To review dispensation procedure
23. To consider a Scheme of Delegation
24. To agree dates and venue for Council meetings for the rest of the year



Julie White
Clerk to the Parish
29th April 2021