

# **Minutes of the Tanworth-in-Arden Parish Council Meeting**

**held on Thursday 20<sup>th</sup> May 2010 at 19.48 hours in Tanworth Village Hall.**

## **Public Forum**

Five members of the public were present, together with District Councillor George Atkinson

Barry Daniels came to report vandalism at the allotment site. He stated that the allotment holders are prepared to all put some money in towards better fencing if the Parish Council is prepared to help.

Greg Woodall introduced himself. His job is to find land for people who want to develop property and help people who want to sell their land. He identified a piece of land in our parish which the owner wants to sell. Given the national housing needs he asked the Parish council to consider being pro-active whilst we are in the unique situation of having the power of decision of housing needs in the hands of the local community.

District Councillor Atkinson gave the following report:

Cllr Atkinson said that he is looking into Field House in Tithe Barn Lane which has been greatly developed under Permitted Development Rights. Cllr Atkinson was of the opinion that these Permitted Development rights only applied to buildings of one floor. He is asking for precise guidelines and explanations of Permitted Development rights.

Cllr Atkinson reported that when gipsies or travellers illegally set up encampments on land an Inhibiting Order has to be obtained. He has enquired if you could get an inhibiting order when the site is bought. He has been informed that you can't prejudge a situation and an Inhibiting Order can't be granted unless a breach has occurred.

Cllr Atkinson reported that he had composed a letter to Ryan Air when a resident, who didn't have a computer was charged an extra £80 for not checking-in on line. Cllr Atkinson was happy to report that the £80 was refunded.

Following the recent AGM of the District Council, Councillor Atkinson confirmed that he was on the Audit and Regulation Committee.

District Councillor Oakley gave the following report:

Councillor Oakley highlighted the Community Forum on July 1<sup>st</sup> and encouraged people to attend so that the resources don't get channelled elsewhere.

Councillor Oakley recommended SCAN (Senior Citizens Action Network). Parishioners could either set up their own group or go to the Henley one. At these meetings, which are held every other month, Councillors and officers go along and Senior Citizens can air their views or concerns.

Councillor Oakley reported that he had been on many training courses since his election and planning had come up many times. Neil Pearce had been mentioned as an ex-planner who has set up a private business. He specialises in courses for Parish Councils to help them to produce a planning guide. He can be used on a contract basis if the Parish Council encounters something which is complicated and they need advice on.

## **Minutes of the Tanworth-in-Arden Parish Council Meeting** held on Thursday 20<sup>th</sup> May 2010 at Tanworth Village Hall.

**Present:** Councillor Willmott, Councillor Stanton, Councillor Havard, Councillor Instone, Councillor Oakley, Councillor Keogh, Councillor O'Brien, Councillor Fitzpatrick, Councillor Waters and Councillor Jones

In attendance: Clerk to the Council –Julie White

**10/11/18 - Apologies for absence - Councillor Ross**

**10/11/19 - Declarations of Personal or Prejudicial Interest - none**

**10/11/20 - To Confirm and sign the Minutes of the Parish Council Meeting of 15<sup>th</sup> April 2010**

It was proposed by Councillor Stanton to confirm the minutes of the Council Meeting on 15<sup>th</sup> April 2010 as a true and accurate record, seconded by Councillor Instone. Nines votes for and one abstention (Councillor Jones abstained as she wasn't present at the previous meeting) Chairman Councillor Willmott signed the Minutes.

**10/11/21 - Matters arising from the minutes not otherwise dealt with**

Councillor Instone queried if there had been any reply from The Listed Buildings Authorities in reference to our planning response for The Hay Barn in Poolhead Lane. The Clerk confirmed that no response had been received.

**10/11/22 - Matters raised in the Public Forum**

A Trust Meeting would be held next month to try and sort out the security issues on the allotments. Cllr Willmott reported that the Parish Council had recently discussed undertaking an affordable housing survey and had voted not to go any further with this matter at this time.

**10/11/23 - To note items of correspondence received.**

The correspondence list was noted.

**Item Number 6.97 Letter from Earlswood Village Hall re: new office accommodation**

**Item Number 6.77 Pillars down in at The Paddocks in Poolhead Lane. The Clerk was asked to check with Lech Kocan to clarify what the situation is.**

**10/11/24 - Reports from working parties**

- i) **Administration:** No report. It was agreed to remove this item from the agenda until further notice.
- ii) **Website:** no report
- iii) **Footpaths:** It was agreed to remove this item from the agenda in future.
- iv) **Office Accommodation:** This had already been mentioned in correspondence.

**10/11/25- Finance**

- i) To adopt the minutes of the Finance Committee Meeting on 1<sup>st</sup> April 2010  
Councillor Willmott proposed, seconded by Councillor Stanton. All in favour
- ii) Chairman's report: It was quite a detailed meeting looking at the end of year accounts, bank reconciliation, risk assessment and asset register.
- iii) Items for payment: Councillor Oakley proposed all items en bloc (except for the payment to Came and Company Insurance which was to be discussed later on the agenda), Councillor Stanton seconded. All in favour.

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**10/11/26 - Planning**

- i) To adopt the minutes of the Planning Committee Meeting on 1<sup>st</sup> April 2010  
Councillor Stanton proposed, seconded by Councillor Willmott. All in favour
- ii) Report of the Chairman: Councillor O'Brien reported that he had had a meeting with the CPRE, Trevor Askew, (Mr. Lankester's deputy) and Tony Perks, the new Head of Planning about Admington where two houses had been built vastly bigger than the planning permission which had been granted. Cllr O'Brien also reported that he had received a reply to a letter sent following the Planning Committee meeting for Greenacres. It confirmed that all neighbours had been consulted. Cllr O'Brien had also take questioned with what authority Cllr Jackson could make comments on a building's architectural merit? Following Cllr Oakley's suggestion of contacting Neil Pearce, Cllr O'Brien proposed that we contact him and ask him for training on planning regulations and the best way to present our comments. This was seconded by Cllr Stanton. All in favour.
- iii) Reports from Site Visits – none.
- iv) Planning applications:

- a) **10/00699/FUL 167 The Common – objection.**  
We would question whether the 30% volume calculation takes in to account the previous extensions as the cumulative total would seem to be in excess of 30%. The Parish Council would like to see clear volume calculations given on the plans and not handwritten calculations on a separate piece of paper which aren't clear. We also feel that it is harmful to the streetscene.
- b) **10/00832/VARY Albany, Poolhead Lane – no representation**
- c) **10/00663/FUL Pound Cottage, Poolhead Lane –**  
An extension to the deadline is to be asked for as it is not clear from the plans where the garage is going to be sited. To be placed on next agenda.

**10/11/27 – To consider the recommendation from the Finance Committee to approve the annual accounts made up of:**

**Statement of Accounts (Annual Return)**  
**Annual Governance Statement**  
**Receipts and Payments Account**

It was proposed by Councillor Willmott that these are approved. Seconded by Councillor Instone. All in favour.

**10/11/28 - To consider the recommendation from the Finance Committee concerning Cutting the Hedge in the Right of Way in Malthouse Lane**

It was proposed by Councillor Jones and seconded by Councillor Waters that this hedge is cut. It was suggested that this item goes on the grass cutting contract for next year. Councillor Stanton recommended that because of nesting birds, it is left until at least August before cutting.

**10/11/29 - To consider the recommendation from the Finance Committee concerning More Frequent Emptying of the Litter Bins in Earlswood Leisure Park**

It was proposed by Councillor Willmott and seconded by Councillor Jones that the collections are increased to twice weekly during peak times.

**10/11/30 - To consider the recommendation from the Finance Committee concerning Entering a 3 Year Contract with Came & Company Insurance Company**

It was proposed by Councillor Stanton and seconded by Councillor Instone that we enter into a 3 year contract. This item was approved for payment. All in favour.

**10/11/31 - Items for Community Forum**

Items identified for taking to the Community Forum are

- Traffic danger spots (including traffic lights at The Common crossroads and Flower Knott Cottage)
- Lack of public transport
- Police presence.

**10/11/32 - Review of Standing Orders – Section 75**

It was proposed by Cllr Fitzpatrick that the wording of section 75 should be changed to read as follows:

**The Council shall deal promptly with written complaints of maladministration allegedly committed by the Council. Complaints against individual Parish Councillors under the Code of Conduct should be addressed directly in writing to the Standards and Ethics Committee of Stratford on Avon District Council.**

This was seconded by Councillor Waters. All in favour.

**10/11/33 - Work Around the Parish**

The Causeway – damage to The Causeway in two sections.

The Green – damage to the kerb

Small Lane – no road signs.

Beaver Lodge in Aspley Heath Lane. Stone wall on highway.

The Common/Broad Lane – The bollards are down

Penn Lane – near the back entrance to the golf club – no drainage so the road surface is very damaged with pot holes.

**10/11/34 - Items for future agenda**

New fencing along wildlife area in Malthouse Lane Park

Funding transport for Community Forums

**10/11/35 - To Note date, place and time of next Meeting: 17<sup>th</sup> June – Earlswood Village Hall**

The meeting closed at 21.15hrs

Signed \_\_\_\_\_ Chairman of meeting \_\_\_\_\_ Date