

Minutes of the Finance and General Purpose Committee Meeting

Held on Thursday, 1st May 2008 at 19.30 hours in Tanworth Village Hall

Present: Councillor Willmott (Chair), Councillor Oakley, Councillor O'Brien, Councillor Instone, Councillor Stanton,
Present: Diane Malley

1. Apologies for Absence

Councillor Havard, Councillor Jinks, Councillor Keogh, Councillor Fitzpatrick, Councillor Ross and Councillor Waters

2. Declarations of Personal or Prejudicial Interest

Councillor Oakley declared a personal interest in item 5, Invoices to pay and item 6, Grant application for St Mary Magdalene Youth Group

3. To Confirm and Sign the Minutes of the Finance Committee dated 3rd April 2008

Councillor Instone proposed that the minutes were an accurate record. Councillor Stanton seconded the proposal. All in favour. Councillor Oakley signed the Minutes of the last meeting.

4. Matters Arising from Minutes, not otherwise dealt with.

With reference to the Awards For All Grant, the telephones have now been installed in both village halls. Councillor Willmott had installed locking metal boxes in which the router will be placed, a switch on the box will turn off the power to the router once the box is locked. The Committee thanked the Chairman for his work in relation to this.

5. Invoices Received/Authority to Pay

Councillor Stanton proposed the payments were taken en bloc and accepted, Councillor Instone seconded. All in favour

6. To Consider a grant application for St Mary Magdalene Youth Group.

It was proposed by Councillor Willmott to recommend to Full Council to make a donation to the youth club of £500. Seconded by Councillor Stanton, all in favour.

7. To Consider a grant application by Earlswood Village Hall.

It was proposed by Councillor Stanton to recommend to Full Council to award a grant of £2,135 towards the internal and external refurbishment of Earlswood Village Hall. Seconded by Councillor Instone, all in favour.

8. Awards For All

The equipment is now on order. Jenny Buckley has been liaising with Stratford College regarding providing computer and internet training once the broadband is up and running.

9. Year End Reporting

The year end reporting had previously been circulated to members including:

- i) Statement of Accounts and Annual Governance Statement on the Annual Return
- ii) Receipts and Payments Account
- iii) Year End Bank Reconciliation
- iv) Annual Review of Internal Control system and effectiveness of the Internal Audit

It was proposed by Councillor Oakley and seconded By Councillor Stanton to recommend to Full Council the year end reporting is accepted and approved. All in favour.

10. Purchasing a Digital Camera for Parish Council Use

It was proposed by Councillor Willmott to delegate to the clerk authorisation to purchase a digital camera for the use of the parish council up to a maximum of £100. The clerk is also to consider the purchasing of a docking printer. If necessary the clerk is authorised to purchase the camera using her

credit card on behalf of the parish council and reclaim the expenses. Seconded by Councillor O'Brien, all in favour.

11. Subsidising Rail Travel

This item is to be deferred until further information is available.

12. Insurance Quotes

It was proposed by Councillor Oakley, seconded by Councillor Willmott, to accept the quotation by Came & co, underwritten by Norwich Union of £516.13. All in favour.

13. Items for Future Agenda

Repairs and maintenance of the public clock

Purchasing of tools to assist in planning matters, e.g. planning rulers and laser height measuring equipment.

Community Order workers working on footpaths.

14. Date of the Next Meeting

7.30pm Thursday 5th June 2008

Earlwood Village Hall

The meeting closed at 20.00 hours.

Signed

_____ Chairman of meeting _____ Date

Minutes of the Planning and Environmental Committee Meeting **Held on Thursday, 1st May 2008 at 20.00 hours in Tanworth Village Hall**

Present: Councillor O'Brien (Chair), Councillor Willmott, Councillor Instone, Councillor Oakley and Councillor Stanton

Present: Diane Malley

1. Apologies for Absence

Councillor Havard, Councillor Keogh Councillor Jinks, Councillor Fitzpatrick, Councillor Waters and Councillor Ross

2. Declarations of Personal or Prejudicial Interest

None were received

3. To Confirm and Sign the Minutes of the Planning Committee dated 3rd April 2008

Councillor Stanton proposed that the minutes were an accurate record, Councillor Instone seconded. All in favour.

Councillor O'Brien signed the Minutes of the last meeting.

4. Matters Arising from the Minutes, not otherwise dealt with

None.

5. West Area Planning Committee

07/03234/FUL, The Willows, Umberslade Road will be on the agenda for the next meeting on 15th May 2008.

6. To consider the following Planning Applications:

i. 07/03234/FUL – The Willows, Umberslade Road

Objection. The proposal seeks permission for demolition of a bungalow to be replaced by a two storey house. The proposal site is situated in a residential area with bungalows to either side. Policies PR.1 and COM.12 of the SDC Local Plan Review require development proposals to be physically well related to and respect settlement form and the street scene and to be appropriate in scale design and siting with the character and appearance of the locality. The proposed two storey house would be detrimental to the character and appearance of the area by reason of its height, the proposal is for a building that is significantly taller than the existing building. It is the opinion of the parish council that this will create a dominant building next to the bungalows on either side. The parish council are also concerned that if this proposal were to be permitted then a precedence would be set for the other bungalows in the road to apply for similar schemes, this may cause a terracing effect again causing harm to the character of the area.

7. Planning Enforcements

The enforcement report was noted.

The meeting of the enforcement group took place on 24th April where the new manager, Clare Eynon was introduced. The meeting was positive and it was felt that Ms. Eynon was fairly committed in her new role.

8. Summers Poultry Public Inquiry

The Inspector had said at the beginning of the inquiry that there would be a slot for the parish council to speak during Thursday afternoon, however the Inspector had taken comments during the morning and therefore the parish council had missed this opportunity. On speaking to the Inspector at the close of the inquiry he gave Councillor Oakley the opportunity to write to him to outline what he had intended to say on behalf of the parish council. Councillor Oakley and Councillor O'Brien had worked together on a letter which had been sent prior to the committee meeting as the Inspector had needed the letter to add to his considerations. The letter was read over to the committee.

9. Feedback on Planning Site Visits

- a) **08/00743/FUL – Roseland, Penn Lane** – Councillor Stanton reported the neighbour had no objection
- b) **08/00563/FUL – 90 Malthouse Lane** – Councillor Willmott reported the neighbour had already viewed the plans on line.
- c) **08/00764/FUL – 7 Aspley Heath Lane** – Councillor Instone reported the property is one half of a pair of semi detached houses, the extension will spoil the street scene however as there had been other similar extensions in the area the proposal would be acceptable in planning terms. No representation was made.
- d) **07/02844/FUL – Land at Gorcott Hill** – The proposal was supported as it moved the boundary fence back to reinstate Highway land.

10. Items for future Agenda

None

11. Date of the next Meeting

Thursday 5th June 2008 7.45pm

Earlswood Village Hall