

**Minutes of the Finance and General Purpose Committee Meeting  
Held on Thursday 1<sup>st</sup> December 2011 at 19.30 hours at Earlswood Village Hall**

**Present:** Councillor Willmott, Councillor Instone, Councillor Keogh, Councillor Bettam, Councillor O'Brien, Councillor Stanton, Councillor Ross, Councillor Jones, and Councillor Oakley

In attendance: Julie White - Clerk to the Council

Before the meeting started, Councillor John Horner, who is the Ward Member for Claverdon, addressed members. He spoke of the importance of producing a Neighbourhood Plan, especially in light of the Localism Bill being given Royal Assent. Councillor Horner said that if you have no plan then the District Council takes over by default. He spoke of the experiences that they had had in Claverdon producing their Neighbourhood Plan and he said that it had been a lot of hard work. Councillor Horner also spoke about the possibility of setting up a Common Land Trust. Councillor Horner stressed that you need to be firm about what your expect planning to do.

**1. Apologies for Absence**

Apologies were received and accepted from: Councillor Havard, Councillor Waters and Councillor Fitzpatrick

**2. Declarations of Personal or Prejudicial Interest – none declared**

**3. To Confirm and Sign the Minutes of the Finance Committee dated 3<sup>rd</sup> November 2011**

Councillor Stanton proposed that the minutes were a true and accurate record. Councillor Jones seconded the proposal. All those present at the last meeting were in favour. Councillor Willmott signed the Minutes of the last meeting.

**4. Matters Arising from Minutes, not otherwise dealt with**

The Clerk reported that the Buffalo hard drive from Amazon was out of stock. She has found one for a similar price and ordered that. It is since transpired that it too is out of stock so has not yet arrived.

The Clerk has contacted the Woodlands Trust and you can't get smaller packs than 105 trees.

**5. Invoices Received/Authority to pay**

Councillor Stanton proposed that the payments were taken en bloc and accepted, Councillor Jones seconded. All in favour.

**6. To Consider the Budget for 2112/13**

The budget was discussed and it was agreed to alter the heading for Code 20 to Park Maintenance and Repairs. Councillor Ross thought that the Parish Council should be 'tightening its belt' due to items from SDC being passed over to the Parish Council, such as playground inspections. Councillor O'Brien asked for appreciation of the work put in by Councillor Willmott in preparing the budget to be minuted. It was agreed to recommend to Full Council that the budget is £48,000 and the precept remains unchanged at £45,500. Proposed by Councillor Willmott and seconded by Councillor Oakley. All in favour.

**7. To Receive the Half Yearly Monitoring Report and Bank Reconciliation Statement**

These were received.

**8. To Discuss the Tree on The Village Green**

Councillor Stanton confirmed that the tree is suffering from Bleeding Canker. She also spoke of the branches which had been cut off without the knowledge of the Parish Council. She stated

that no tree in the conservation area should be lopped or felled without planning permission. Councillor Stanton agreed to speak to the Tree Officer at Stratford District Council and report back to the Clerk. If the tree is to be replaced Councillor Stanton said that she would like to see a native British tree and suggested Sweet Chestnut might be a good replacement. It was agreed that a working party comprising of Councillors Stanton, Ross and Instone would be formed. They agreed to produce a piece for the parish magazine asking the residents for their suggestions for what to do with the village green. It was agreed that this would become a Jubilee project.

**9. To Discuss The Parish Council Website**

This item was deferred.

**10. To Consider if the Parish Council Wishes to Make Draft Minutes Available to the Public**

It was agreed that all the meetings are public so if anyone wants to know what is happening they are more than welcome to come and listen. Once the minutes are approved they then become available to the public. It was agreed that this is the policy that the Parish Council would like to follow as there is no statutory requirement to publish draft minutes. All in favour. A recommendation to this effect to be put to Full Council.

**11. To Discuss the Lay-by on the A435 by Alderhanger Lane**

A letter from Mrs Hawkins was circulated to the meeting. The clerk reported that Councillor Atkinson had been in touch and said that the next meeting of the Action Group was on 12<sup>th</sup> January 2012 at Mr Williams's house. The Parish Council would like to have a representative there and this would be decided in January because it was not certain if Councillors Waters and Havard would be well enough to attend. This item was deferred until the next committee meeting.

**12. To Consider Commemorating the Queen's Diamond Jubilee**

As the village green is to become a Jubilee project, this item was covered under Item 8.

**13. Items for Community Forum - None.**

**14. Work Around the Parish**

- Lamp out on Vicarage Hill

**15. Items for Future Agenda**

- Playground Inspection
- Ramp to the War Memorial
- Cleaning of the War Memorial
- Parish Council Representation at Meeting of the A435 Action Group

**16. Date and Time of next Meeting - 7.30pm Thursday 5<sup>th</sup> January 2012 Tanworth Village Hall**

The meeting closed at 9.10 pm

Signed \_\_\_\_\_ Chairman of Meeting \_\_\_\_\_ Date \_\_\_\_\_

# **Minutes of the Planning and Environmental Committee Meeting**

## **Held on Thursday 1<sup>st</sup> December 2011 in Earlswood Village hall**

**Present:** Councillor Willmott, Councillor Instone, Councillor O'Brien, Councillor Stanton, Councillor Bettam, Councillor Keogh, Councillor Jones, Councillor Oakley and Councillor Ross

In attendance: Julie White - Clerk to the Council

**1. Apologies for Absence**

Apologies were received and accepted from Councillor Waters, Councillor Fitzpatrick and Councillor Havard

**5. Declarations of Personal or Prejudicial Interest – none declared.**

**6. To Confirm and Sign the Minutes of the Planning Committee dated 3<sup>rd</sup> November 2011**

Councillor O'Brien proposed that the minutes were a true and accurate record. Councillor Stanton seconded the proposal. All those present at the last meeting were in favour. Councillor O'Brien signed the minutes of the last meeting.

**7. Matters Arising from Minutes, not otherwise dealt with.** The Clerk confirmed that she had written to Robert Weeks endorsing the CPRE's letter regarding Wheatsheaf Farm.

**8. To Discuss Maltfield, Broad Lane**

It has come to light that SDC didn't make it a condition to demolish the original bungalow when the replacement was built. The planning officers at Stratford District Council are still confident that the bungalow will be demolished. The Clerk was instructed to write to Robert Weeks expressing our concern at this oversight and ask him what he intends to do about the matter.

**9. Report From Planning Committee (West)**

Councillor O'Brien confirmed that he had spoken in favour of planning application 11/02231/FUL - Dovedale, Blind Lane. There is a dispute in the volume so a site visit has been arranged.

**10. To Consider Planning Applications:**

**11/02571/FUL Well Meadow, Bates Lane – deferred.**

**11/02684/FUL Garth, Danzey Green Lane – Objection.** Inappropriate development in the Greenbelt as it appears to be a separate dwelling.

**8. Planning Enforcements**

The enforcement list with updates from Lech Kocan was circulated and noted.

**9. Items for Future Agenda**

- **Small Lane Farm**
- **Boundary Changes**
- **Preparing a Neighbourhood Plan**

**10. Date of the next Meeting**

**Thursday 5<sup>th</sup> January, Tanworth Village Hall**

**The meeting closed at 21.50 hours.**

Signed \_\_\_\_\_ Chairman of Meeting \_\_\_\_\_ Date