

**Minutes of the Finance and General Purpose Committee Meeting
Held on Thursday 6th October 2011 at 19.30 hours at Earlswood Village Hall**

Before the meeting opened, Judith Linley, the Chairman of the Friends of Henley Library (Henley Community Library), gave a brief presentation. She spoke of the business plan which has been presented to WCC and the commitment expected if the parish council decided to have a representative on the managing committee. Judith also spoke about the possible impact on the mobile library.

The meeting opened at 8.00 p.m.

Present: Councillor Willmott (Chairman), Councillor Stanton, Councillor Ross, Councillor Keogh, Councillor O'Brien, Councillor Bettam

In attendance: Julie White - Clerk to the Council

1. Apologies for Absence

Apologies were received and accepted from: Councillor Waters, Councillor Oakley, Councillor Jones, Councillor Havard, Councillor Fitzpatrick and Councillor Instone

2. Declarations of Personal or Prejudicial Interest – none

3. To Confirm and Sign the Minutes of the Finance Committee dated September 1st 2011

Councillor O'Brien proposed that the minutes were a true and accurate record. Councillor Stanton seconded the proposal. Councillor Willmott signed the Minutes of the last meeting.

4. Matters Arising from Minutes, not otherwise dealt with

The clerk confirmed that she had received no response from Robin Evans, Chief Executive of British Waterways about speaking at the Parish Assembly and she had received no response from Carl Nicholls from British Waterways to the letter sent to him. The clerk was asked to contact Ron Hill from Warwickshire Wildlife Trust and ask him to make suggestions about the wildlife area in Malthouse Leisure Park.

5. Invoices Received/Authority to pay

Councillor Stanton proposed that the payments were taken en bloc and accepted, Councillor Keogh seconded. All in favour.

6. To Consider Purchasing a Regular Parish Copy of the Stratford Herald

It was proposed by Councillor Ross that members who receive the Stratford Herald check to see if there are notices relevant to the parish and let the parish office know. This item to be brought back to the agenda if it is felt that the parish office should receive their own copy. Councillor O'Brien seconded this proposal. All in favour.

7. To Discuss the Parish Council Website

It was felt that the current website needs updating. The clerk to make enquiries about the cost of hiring a professional. Councillor Ross to give the Clerk a contact and the clerk will also contact the web designer for Studley Parish Council.

8. To Discuss Formulating an Oil Syndicate

Councillor Willmott reported that at the recent Residents' Association a member of the public was unhappy that the Parish Council was not co-ordinating an oil syndicate. The clerk reported that she had forwarded information about a meeting at SDC in July to the Residents' Association and thought that this may have been placed in the newsletter linking it to the Parish Council. Councillor Willmott said that the formulation of an oil syndicate was for individuals to implement. Councillor Ross reported that he had attended the meeting at SDC and had come away with the impression that it was for the individual to get all the information together.

9. To Consider An Additional Grass Cut to the Park and Village Green

It was proposed by Councillor Stanton and seconded by Councillor O'Brien that the park and village green can have an additional grass cut. If a further cut is required this year, power was delegated to the Chairman to authorise this without bringing it back to Council. All in favour.

10. To Consider Having a Representative on the Managing Committee of the Henley Community Library

After discussion, it was agreed not to have a representative on the Managing Committee. Although we are sympathetic and support their aims, it was felt that all our efforts should be channelled in to ensuring the survival of the mobile library. All in favour.

11. Work Around the Parish - none

12. Items for Future Agenda

- The offer of trees from the Woodlands Trust – Cllr O'Brien
- The Woodland Trust Youth Project – Cllr Bettam
- Diamond Jubilee Commemoration – The clerk

13. Date and Time of next Meeting - 7.30pm Thursday 3rd November, Tanworth Village Hall

The meeting closed at 20.45hrs

Signed _____ Chairman of Meeting _____ Date

Minutes of the Planning and Environmental Committee Meeting

Held on Thursday 6th October 2011 at 20.45 hours Earlswood Village hall

Present: Councillor O'Brien (chairman), Councillor Willmott, Councillor Stanton, Councillor Bettam, Councillor Keogh and Councillor Ross

In attendance: Julie White - Clerk to the Council

1. Apologies for Absence

Apologies were received and accepted from Councillor Fitzpatrick, Councillor Instone, Councillor Jones, Councillor Oakley, Councillor Havard and Councillor Waters

5. Declarations of Personal or Prejudicial Interest – none

6. To Confirm and Sign the Minutes of the Planning Committee dated September 1st 2011

Councillor Ross proposed that the minutes were a true and accurate record. Councillor Stanton seconded the proposal. All those present at the last meeting were in favour. Councillor O'Brien signed the minutes of the last meeting.

7. Matters Arising from Minutes, not otherwise dealt with

Councillor Ross informed members that if a councillor is to use their own camera to take photographs as evidence the camera must have the digital equivalent of a wide angle 28mm.

The Clerk reported that Councillor Bettam had recommended a WD wireless hard drive from Amazon at a cost of £88.12 for 1TB and £139.15 for 2TB. It was felt that this was too expensive and the clerk was asked to look for a cheaper alternative. It was also felt that the wireless option was not necessary.

8. To Consider Planning Applications:

11/01953/LDP	Cedarwood –	No Representation
11/01748/FUL	Cedarwood –	No Representation
11/01649/FUL	Land off Cut Throat Lane –	No Representation but query if the hardstanding needs to be semi-permeable
11/02076/LBC	The Pigeon Barn, Poolhead Lane –	No Representation
11/02102/FUL	Wheatsheaf Farm, Stratford Road-	No Representation

6. Planning Enforcements - A list of updates on enforcements was circulated including:

- Field House
- Lyndons Farm
- Cattery, Tithe Barn Lane
- Agricultural land at Knowlebury Cross

Councillor O'Brien also reported the following:

- The owner of Field House had contacted Councillor Willmott during the week and asked him if he and other councillors would visit the site to discuss what has happened

in the past at this site and the owner's plans for the future. It was agreed that the clerk should write to Mr Faulkner informing him that no-one from the Parish Council will be making a site visit. If a site visit is requested after a planning application is received the matter will be discussed again.

- Pebble Top. Councillor O'Brien had attended the enforcement hearing about the unauthorised games room. He reported that the proceedings had been a total farce with the enforcement notice being incorrect and not able to be adjudicated on and SDC agreeing to withdraw the enforcement notice.
- Cank Farm. The Crown Court hearing at Leamington is set for 28th October at 9.30 am.

Councillor Ross reported that Greenacres on Vicarage Hill is up for sale and in the sales particulars it states that there is a 3 car garage, despite much being made of the fact that it was car port and not a garage. The Clerk to inform SDC of this matter.

- 7. To Receive Feedback Following Meeting re Improvements to Earlswood Crossroads**
Councillors Stanton and Keogh reported that at a recent meeting which took place between themselves, Simon Prescott, Mike Perry and Jenny Buckley it was reported that all the services run under the road by the Reservoir Public House and it may prove too expensive to move these services. They are going to extend the corner by the shops and put in a grass verge and posts. It is also hoped that they are also going to put in a flashing sign on The Common saying 'dangerous junction ahead' and in Valley Road a flashing stop sign.
- 8. To Consider Joining the Royal Town Planning Institute**
Since this item was placed on the agenda, it was discovered that organisations cannot join the Institute. It is only for individuals who have a planning background and a degree in planning. The person must have a minimum of two years planning related experience after obtaining a degree. There are no other opportunities to join. The Clerk showed members details of Navigus Planning who produce journals every quarter. It costs £50 a year to subscribe. It was proposed by Councillor O'Brien and seconded by Councillor Stanton that the Parish Council would subscribe for one year. All in favour.
- 9. Items for Future Agenda**
None
- 10. Date of the next Meeting**
Thursday 3rd November, Tanworth Village Hall

The meeting closed at 21.30 hours

Signed _____ Chairman of Meeting _____ Date