

**Minutes of the Finance and General Purpose Committee Meeting
Held on Thursday 6th May 2010 at 19.30 hours at St Mary Magdalene Church**

Present: Councillor Willmott, Councillor Stanton, Councillor Waters, Councillor O'Brien, Councillor Bettam, Councillor Instone and Councillor Keogh

1. Apologies for Absence

Councillor Oakley, Councillor Ross, Councillor Havard, Councillor Jones and Councillor Fitzpatrick

2. Declarations of Personal or Prejudicial Interest - None

3. To Confirm and Sign the Minutes of the Finance Committee dated 1st April 2010

Councillor Stanton proposed that the minutes were an accurate record. Councillor Instone seconded the proposal. All in favour. Councillor Willmott signed the Minutes of the last meeting.

4. Matters Arising from Minutes, not otherwise dealt with.

None.

5. Invoices Received/Authority to pay

Councillor Stanton proposed the payments were taken en bloc and accepted, Councillor Bettam seconded. All in favour.

6. Year End Accounts

It was recommended to full council the approval and acceptance of:

Asset Register – showing that the burial ground is now sold.

Statement of Accounts

Annual Governance Statement

Receipts and Payments Account

Year End Bank reconciliation

Annual Review on Internal Control system and Internal Audit

7. To Approve Council Expenditure for the Annual Parish Assembly

It was proposed by Councillor Willmott and seconded by Councillor Stanton for the clerk/assistant clerk to purchase wine and food for the Annual Parish Assembly up to £100. All in favour.

8. To Consider Cutting Hedge in Right of Way in Malthouse Lane

It was proposed by Cllr Willmott and Seconded by Cllr O'Brien that it is recommended to full council that the parish council agree to pay for the cutting of the hedge adjacent to 69 Malthouse Lane.

9. To Consider More Frequent Emptying of Litter Bins in Earlswood Leisure park

It was proposed by Cllr Willmott that we would ask Verdant to increase the collections to twice a week and ask the park keepers to monitor the rubbish to see when we could decrease this back to once weekly. Seconded by Cllr Stanton.

10. To Approve Final Draft of Grit Bin Application Form and Discuss Implementation

This item was deferred.

11. To Discuss Earlswood Speed Review

The Parish Council has no objections to the proposals put forward by Warwickshire County Council for the proposed traffic calming but can't speak for the residents who it will directly affect. The Clerk was asked to question what steps were taken to ensure that everyone was consulted as we were given the undertaking that everyone would be consulted. The clerk is also to question if the previous proposals for further works along the Common were still part of the plan.

12. To Consider Entering a 3 Year Contract with Came & Company Insurance Company

It was proposed by Cllr Willmott and seconded by Cllr Keogh to recommend to Full Council that the Parish Council enters into a 3 year contract with Came & Co Insurance Company.

13. Consider how to make meetings shorter

Cllr O'Brien proposed that Cllr Willmott produces a chart of financial arrangements to put before the Council. This would outline delegated powers to The Chairman/Clerk to authorise expenditure to a certain amount and give a report to council rather than put everything on the agenda. Cllr Instone questioned the legality of this and it was confirmed that any proposals would be checked with WALC.

14. Work around the Parish

- Bollard down on The Common
- Grass growing either end of the lakes by The Engine House
- New litter bin required on the corner of Umberslade Road as the previous one was destroyed in a recent crash.
- Kerb Village Green still broken
- Could the bins on The Causeway be replaced?
- Cedar Ranch in Forshaw Heath Road always has a flood at the end of the drive.
- White lines need repainting by Flower Knott Cottage - Tithebarn Lane/Cut Throat Lane.

15. Items for Future Agenda

The sale of the trailer

16. Date of the next Meeting – Thursday June 3rd – Earlswood Village Hall

The meeting closed at 20.30 hrs.

Signed _____ Chairman of Meeting _____ Date _____

**Minutes of the Planning and Environmental Committee Meeting
Held on Thursday 6th May at St Mary Magdalene Church**

Present: Councillor O'Brien, Councillor Stanton, Councillor Waters, Councillor Instone, Councillor Willmott, Councillor Ross, Councillor Bettam, Councillor Keogh

In Attendance: Clerk to the Council – Julie White

1. **Apologies for Absence** - Councillor Oakley , Councillor Havard, Councillor Jones, Councillor Fitzpatrick

1. **Declarations of Personal or Prejudicial Interest** - None

2. **To confirm and Sign the Minutes of Planning Committee**
Councillor Willmott proposed that the minutes were a true record. Councillor Waters seconded. All in favour. Councillor O'Brien signed the minutes.

3. **Matters Arising from Minutes, not otherwise dealt with** - None

4. **To Consider Undertaking an Affordable Housing Needs Survey**
Discussion took place on whether to undertake an affordable housing needs survey. Members decided to take no further action as there is concern that if a need was identified then we could attract unscrupulous developers as happened before. Also, we do not have the infrastructure for more housing and members did not feel that the word 'local' had been defined. Proposed by Cllr O'Brien and seconded by Cllr Stanton. All in favour.

5. **To Consider Planning Applications**
There were no planning applications

6. **Reports from site visit** - None

8. **Planning Enforcements**
A report was distributed and noted. Cllr O'Brien reported that he had received a few replies about resurrecting the Enforcement Committee Group.

9. **To Discuss Use of The Village Green**
Cllr O'Brien confirmed that a meeting had recently taken place.

10. **Items for Future Agenda** – The use of the Village Green

11. **Date of the next Meeting** - 7.45 pm Thursday 3rd June at Earlswood Village Hall

The meeting closed at 20.45 hours.

Signed _____ Chairman of Meeting _____ Date _____